



Board of Cooperative Educational Services

Office of the District Superintendent

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Thomas R. Burns
District Superintendent/ Executive Officer

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Dear Colleague:

The St. Lawrence-Lewis BOCES will start the 2011-2012 school year on Friday morning, **September 2, 2011** on the **SUNY Potsdam** Campus. Please park in lot #20, 28, 30, or 31 (map enclosed). Tickets will be issued to anyone parking on the grass! If walking short distances is a problem for you, please call Debbie @ 386-2226 x15100 for special arrangements. Lunch will be on your own. If you would like to eat on campus, you can buy lunch at Becky's Place (Raymond). **Please remember** ... all staff are required to attend.

There will not be a Support Staff meeting this year. Therefore, Support Staff should report to their worksite after the General Session.

September 2, 2011 Opening Day Meetings at SUNY Potsdam		
Time	Event	Location
8:00 – 8:30	Registration & Refreshments	Maxcy Commons
8:30 – 10:00	General Session: Welcome and Recognition	Maxcy South Gym
10:15	St. Lawrence County BOCES Teachers' Association Meeting	Maxcy South Gym
10:15	Federation of the St. Lawrence-Lewis BOCES Instructional Support Personnel Meeting	Maxcy North Gym

Between 8:00 – 8:30 a.m., the following groups will be available for information and consultation: SeaComm Federal Credit Union, New York State United Teachers, NYSUT Member Benefits, BOCES Teachers' Association, St. Lawrence-Lewis Counties School District Employees Medical Plan, and the BOCES Payroll Department.

Enjoy the summer! We look forward to Opening Day on September 2 and the beginning of a new school year.

Sincerely,

Thomas R. Burns
District Superintendent/Executive Officer