

Board of Cooperative  
Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
PO Box 231, 139 State Street Road  
Canton, New York 13617

Approved 09/08/2011

**AUGUST 11, 2011**

The Regular Meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, August 11, 2011, at St. Lawrence Valley Education Center, 30 Court Street, Canton, New York. The Board President, Roger M. Bennett called the meeting to order at 6.00 p.m.

ROLL CALL

Present: Roger Bennett, Dana Smith, Marjorie McCullough, Nancy Cappellino, Andrea Webb, Shelli Prespare-Weston, Patricia Gengo, Charles Alford and Steven Wilson

Absent: None

Others: Thomas R. Burns, Stephen Todd, Nancy Avery, Kevin Perretta, Wendy Clark, Nicole Ashley, Karen Morgan, Jennifer French and Christine Leahy

No. 2012-031  
APPROVAL OF  
MINUTES

Motion made by Smith, seconded by McCullough, to approve the minutes of the regular Board Meeting of July 7, 2011. (In accordance with Board Policy #1432)

Yeas: All members present

Nays: None

No. 2012-032  
TREASURER'S  
REPORT

Motion made by McCullough, seconded by Smith, to accept the Treasurer's Report for period ending July 31, 2011. (In accordance with Board Policy #1432)

July 31, 2011

General Fund.....	\$5,134,698.05
Federal Fund.....	\$ 97,180.37
Trust & Agency.....	\$ 5,583.81
School Lunch.....	\$ 8,541.44
Payroll Fund.....	\$ 0.00
Capital Fund.....	\$ 478,842.36

Current Budget Allocation

General Fund Budget ..... \$44,062,207.02

Yeas: All Members Present  
Nays: None

No. 2012-033  
WARRANTS

Motion made by McCullough, seconded by Smith, to accept the Warrant Report #1-8, for period ending July 31, 2011. (In accordance with Board Policy #1432)

Yeas: All members present  
Nays: None

No. 2012-034  
ALL PERSONNEL  
BOARD ACTION  
AS FOLLOWS:

Motion made by Smith, seconded by Cappellino. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: *All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.* (See Attachment A - Personnel)  
(In accordance with Board Policy #5150)

Yeas: All members present  
Nays: None

No. 2012-035  
COOPERATIVE  
BIDS

Motion made by Gengo, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award to lowest bidder meeting specifications for the following categories: (In accordance with Board Policy #4310)

- a) Solar Energy Equipment
- b) Bread - 2011-2012
- c) Cafeteria Foods – August 2011 – January 2012  
SLL BOCES, Jeff-Lewis BOCES, Franklin-Essex & Clinton-Essex BOCES

Yeas: All members present  
Nays: None

No. 2012-036  
LOCAL BIDS  
NWT  
BUILDING  
MATERIALS &  
SUPPLIES

Motion made by Cappellino seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following Local Bid award to the low bidder meeting specifications. (In accordance with Board Policy #4310):

Home #33 – NWT CTE Center, Ogdensburg  
General Building Materials: J.C. Merriman, Norwood, NY - \$30,823.89  
Cabinets: Ashley's Home Center, Ogdensburg, NY - \$6,393.65  
Electrical: City Electric Co., Watertown, NY - \$4,301.45  
Plumbing: Ashley's Home Center, Ogdensburg, NY - \$2,250.10

Total Bid for Materials, Plumbing, Electrical & Cabinets:  
\$43,769.09

Yeas: All Members present  
Nays: None

No. 2012-037  
LOCAL BIDS  
SWT  
BUILDING  
MATERIALS &  
SUPPLIES

Motion made by Cappellino seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following Local Bid award to the low bidder meeting specifications. (In accordance with Board Policy #4310):

Home #15 – SWT CTE Center, Gouverneur  
General Building Materials: J. C. Merriman, Norwood, NY -  
\$33,806.95  
Cabinets: Whites' Lumber, Gouverneur, NY - \$6,488.17  
Electrical: Bicknell Building Supply, Potsdam, NY - \$4,127.55  
Plumbing Materials: White's Lumber, Gouverneur, NY - \$2,057.68

Total Bid for Materials, Plumbing, Electrical & Cabinets:  
\$46,480.35

Yeas: All members present

Nays: None

No. 2012-038  
2011-2012 NEW  
YORK STATE  
TECHNOLOGY  
CONSORTIUM  
BID

Motion made by Smith, seconded by Webb. Resolved,  
that the Board of Education of the St. Lawrence-Lewis BOCES,  
upon the recommendation of District Superintendent  
Burns, does hereby approve the following resolution to  
participate in the Statewide Technology Licensing Agreement  
Bid:

WHEREAS, It is the plan of a number of BOCES districts in New  
York to agree jointly for 3<sup>rd</sup> L Corp. Achieve3000, Active Worlds,  
Angel Learning, Blackboard, Inc., ClassLink, Compass Learning,  
Curriculum Advantage, ExploreLearning, Ideas Consulting, iSafe,  
McGraw-Hill, Pearson Digital Learning, RM Educational Software,  
Rubicon West, Inc., Scientific Learning, Scholastic, Inc., SunGard,  
Thinkronize, WestJam Enterprises-Collaborative Learning,  
Vantage, FableVision, Houghton Mifflin Harcourt, Learning.com,  
SchoolKit, Gen Yes, LinkIt, eDoctrina, Core K-12 and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of  
participating with other BOCES Districts in New York State in the  
joint agreement for the software/learning packages and licensing  
mentioned above as authorized by General Municipal Law, Section  
119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of  
Education authorizes Erie 1 BOCES to represent it in all matters  
leading up to the entering into a contract for the purchase and  
licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the cost of managing the Agreement(s), and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) it will negotiate contracts according to the recommendations; (3) that after contract agreement it will conduct all negotiations directly with the vendor.

#### CERTIFICATION

It is hereby certified that the above motion was approved by the St. Lawrence-Lewis BOCES Board of Education at its meeting, duly noticed, held on August 11, 2011.

Yeas: All members present

Nays: None

No. 2012-039  
REMOVAL OF  
AUTO  
COLLISION  
REPAIR AT  
NWT & SATC

Motion made by Cappellino, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the removal of Auto Collision Repair from the CTE Program Offerings at both Northwest CTE Center and Seaway CTE Center. (Ed Law § 1950 (4) (c)).

Yeas: All members present

Nays: None

No. 2012-040  
CORRECTION  
JULY 7, 2011  
BOARD MINUTES  
MOTION #  
2012-029, BID  
AWARDS 40 W.  
MAIN St.,  
CONSTRUCTION  
PROJECT,  
OPTION #2

Motion made by Cappellino, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve amend the Electrical Bid Award to Black River Plumbing, Heating, and A/C, in the bid awards acceptance of Construction Project Option #2, Base Bids and and Future Offices, from the recorded amount of \$609,700 to corrected amount of \$609,750.

Yeas: All members present

Nays: None

No. 2012-041  
INSTALLMENT  
PURCHASE  
GOOGLE  
FOR COLTON-  
PIERREPONT

Motion made by Gengo, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following installment purchase with Google for 65 Samsung 3g laptops for Colton-Pierrepont Central School. (In accordance with Board Policy #4310)

Yeas: All members present  
Nays: None

Discussion:

Information:

1. Update on Facilities

Presentations

Other:

1. Information letter to be distributed to all Component BOE members and chief school administrators in the SLL BOCES.
2. St. Lawrence-Lewis BOCES Claims Auditors Report for quarter ending June 30, 2011.
3. SLLCSBA Planning Meeting – September 1, 2011 – 6:00 p.m., BOCES Central Office, Canton, New York.
4. Board Member Update for Website

Pass-Around Information:

1. Adult and Continuing Education August 2011 Newsletter
2. St. Lawrence University Community Connections Newsletter
3. SUNY Potsdam's summer creative arts camp article

No. 2012-042  
EXECUTIVE  
SESSION

Motion made by Smith, seconded by Gengo to enter into Executive Session at 6:35 p.m., regarding a particular person. (In accordance with Board Policy #1433)

Yeas: All members present  
Nays: None

Returned to Regular Session at 7:24 p.m.

No. 2012-043  
STIPULATION  
SETTLEMENT  
DAVID L.R.  
TIMM, JR.

Motion made by Alford seconded by Cappellino. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the stipulation of settlement agreement with David L.R. Timm, Jr..

Yeas: All members present  
Nays: None

No. 2012-044  
PAY RATE  
ADJUSTMENT  
MARCIA  
EGGLESTON

Motion made by Smith seconded by Cappellino. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the pay rate adjustment for Marcia Eggleston, newly appointed LRC Supervisor and SLS Director and based on the application for and successfully receiving her administrative certification, thus was moved from \$65,000 to the new 2011-12 Base Administrative Salary, \$69,545, retroactive to July 1, 2011, as was her certification. (In accordance with Board Policy #5150)

Yeas: All members present  
Nays: None

No. 2012-045  
ADJOURNMENT

Motion made by Cappellino, seconded by Smith to adjourn the meeting at 7:29 p.m. (In accordance with Board Policy #1432)

Yeas: All members present  
Nays: None

**Karen T. Morgan, Clerk Pro Tem**

## Board Agenda – August 11, 2011

Attachment A (Personnel), Page 1- A

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### **A. Termination – Special Education**

1. **Burns, Rodney** – Teaching Assistant, 1.0 FTE, effective 08/11/11.  
(FV-P-FC-0S)

*\*Assigned to Potsdam Central School.*

### **B. Resignation – Instruction, Staff Development and Technology**

1. **Kinney, David** – Hourly Clerk, effective 07/29/11.

*\*Assigned to SLVEC.*

### **C. Leave of Absence – Instruction, Staff Development and Technology**

1. **Shyne, Pamela** – Audio-Visual Aide, 1.0 FTE, paid medical leave of absence totaling 13 weeks, 12 weeks of which falls under the Family and Medical Leave Act, effective 07/19/11 – 10/19/11.  
(IR-S-SX-2L)

*\*Assigned to Learning Resources Center.*

### **Leave of Absence – Special Education**

1. **Danis, Jacqueline** – Teacher for the Blind and Visually Impaired, unpaid leave of absence contingent upon Board approval of appointment to the position of Teacher of Special Education, effective 09/01/11 – 06/30/12.  
(CB-N-TC-0S)

*\*Assigned to Heuvelton Central School.*

### **D. Position Reduction Correction of Date – Special Education**

1. **Physical Therapist** - 1.0 FTE, effective 09/01/11.

*\*Assigned to Hermon-DeKalb Central School.*



## Board Agenda – August 11, 2011

Attachment A (Personnel), Page 2- A

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### E. Appointments – Special Education

1. **Hosken, Marlene** – Teaching Assistant, 1.0 FTE, 10-month short year, Level 2, Step 7, \$17,114 (2010-11 schedule), 3-year probationary appointment, effective retroactive from 11/22/10 – 11/21/13.  
(FA-V-FC-0S)

*Marlene Hosken's tenure area shall be Teaching Assistant;*

*Marlene Hosken is certified and holds Level III Certification in the area of Teaching Assistant;*

*Marlene Hosken's initial assignment shall be Potsdam Elementary School;*

2. **Bessette, Jeanette** – Teaching Assistant, 1.0 FTE, 10-month short year, Level 2, Step 3, \$15,429 (2010-11 schedule), 3-year probationary appointment, effective retroactive from 01/03/11 – 01/02/14.  
(FA-N-FC-0S)

*Jeanette Bessette's tenure area shall be Teaching Assistant;*

*Jeanette Bessette is certified and holds Level I Certification in the area of Teaching Assistant;*

*Jeanette Bessette's initial assignment shall be Heuvelton High School;*

3. **Danis, Jacqueline** – Teacher of Special Education, 1.0 FTE 10-month, short year, \$43,919, 2-year probationary appointment, effective 09/01/11 – 08/31/13.

*Jacqueline Danis' tenure area shall be Teacher of Special Education;*

*Jacqueline Danis is certified and holds Initial Certification in the area of Students with Disabilities (Grades 1-6);*

*Jacqueline Danis' initial assignment shall be Heuvelton Central School;*

## Board Agenda – August 11, 2011

Attachment A (Personnel), Page 3- A

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4. **Hendershot, Anna** – Teacher of Special Education, 1.0 FTE, 10-month short year, (M-2-60), \$40,748, 3-year probationary appointment, effective 09/01/11 – 08/31/14.  
(CA-V-TC-0S)

*Anna Hendershot's tenure area shall be Teacher of Special Education;*

*Anna Hendershot is certified and holds Initial Certification in the area of Students with Disabilities (Birth-Grade 2/Grades 1-6);*

*Anna Hendershot's initial assignment shall be Potsdam Central School;*

5. **Dranger, Theresa** – Teacher of Special Education, 1.0 FTE, 10-month, short year, (M-1-33), \$39,323, 3-year probationary appointment, effective 09/01/11 – 08/31/14.  
(CA-N-TC-0S)

*Theresa Dranger's tenure area shall be Teacher of Special Education;*

*Theresa Dranger is pending certification in the area of Students with Disabilities (Grades 1-6);*

*Theresa Dranger's initial assignment shall be Heuvelton Central School;*

6. **Bender, Anne** – School Social Worker, 1.0 FTE, 10-month, short year, (M-23-60), \$61,299, continuation of tenured appointment, effective 09/01/11.  
(BC-P-TC-0S)

*\*Initial assignment shall be Potsdam Central School.*

### **Appointments – Instruction, Technology & Staff Development**

1. **Barry, Lucinda** – Program Supervisor, part-time, temporary appointment, \$325 per day, effective 05/31/11 – 06/30/12.

*\*Initial location shall be SLVEC.*

## Board Agenda – August 11, 2011

Attachment A (Personnel), Page 4- A

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2. **Paradis, Shawn** – Educational Technology Specialist, .5 FTE, (M-7-39) \$43,981 (prorated \$21,990), effective 09/01/11.  
(BE-Z-TC-0S)

*\*Initial location shall be SLVEC.*

### **Appointment – Career, Alternative & Adult Education**

1. **Hughes, Jonathan** – Teacher of Machine Trades/Welding and Fabrication, 1.0 FTE, 10-month short year \$41,048, (U-9-0), 3-year probationary appointment conditional upon obtaining certification effective 09/01/11 – 08/31/14.  
(DF-C-TC-0S)

*Jonathan Hughes' tenure area shall be Teacher of Machine Trades/Welding and Fabrication;*

*Jonathan Hughes is uncertified and expected to obtain certification in the area of Machine Trades/Welding and Fabrication;*

*Jonathan Hughes' initial assignment shall be Northwest Technical Center;*

2. **Anderson, Elizabeth** – Teacher of Career Prep, .50 FTE, 10-month short year, (M-2-0), \$38,948 (prorated \$19,474), effective 09/01/11.  
(EI-E-TC-0S)

*\*Initial assignment shall be Seaway Area Tech Center.*

3. **Hicks, Austin** – Teacher of Auto Mechanics, .50 FTE, 10-month, short year, (U-3-0), \$36,862 (prorated \$18,431), effective 09/01/11.  
(DJ-E-TC-0S)

*\*Initial assignment shall be Seaway Area Tech Center.*

## Board Agenda – August 11, 2011

Attachment A (Personnel), Page 5- A

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4. **Petit, Jaclyn** – Teaching Assistant, 1.0 FTE, per diem \$82.69/day, effective 08/15/11 – 08/31/11 and 1.0 FTE, 10-month, short year, (Level 2, Step 5) \$16,537 (2010-11 schedule) 3-year probationary appointment, effective 09/01/11 – 08/31/14.  
(FA-E-FC-0S)

*Jaclyn Petit's tenure area shall be Teaching Assistant;*

*Jaclyn Petit is uncertified and expected to obtain Level I Certification in the area of Teaching Assistant;*

*Jaclyn Petit's initial assignment shall be Northeast Campus;*

5. **Young, Jr. Stanley** – Teacher of Criminal Justice Occupations, 1.0 FTE, C-13-0, 1-year temporary appointment, effective 9/1/11 – 6/30/12, subject to the approval of the New York State Commissioner of Education.

*\*Initial assignment shall be Southwest Technical Center.*

6. **Plumb, Jr., Kenneth** – Teacher of Criminal Justice Occupations, 1.0 FTE, U-13-0, 1-year temporary appointment, effective 9/1/11 – 6/30/12, subject to the approval of the New York State Commissioner of Education.

*\*Initial assignment shall be Seaway Area Tech Center.*

7. **Shelly, Joey** – Teacher of Health Occupation Education, 1.0 FTE, 10-month short year \$39,027 (U-6-0), 3-year probationary appointment conditional upon obtaining certification effective 09/01/11 – 08/31/14.  
(DB-C-TC-0S)

*Joey Shelly's tenure area shall be Teacher of Health Occupation Education;*

*Joey Shelly is uncertified and expected to obtain certification in the area of Health Occupation Education;*

*Joey Shelly's initial assignment shall be Southwest Technical Center;*

## **Board Agenda – August 11, 2011**

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### **Appointment – Financial Affairs**

1. **Williams, Rodger** – Assistant Business Manager, part-time, temporary appointment, \$400 per day, not to exceed 3 days per week, effective 09/01/11 – 10/08/11.

*\*Initial assignment shall be Cooperative Business Office.*

**Appointments – Regional Summer School** (*Massena, Gouverneur & Ogdensburg Sites*) –  
[See Attachment A-1](#)

**Appointments – Special Education Extended School Year 2011**  
[See Attachment A-2](#)

***All of the foregoing appointments on Attachment A (Personnel) are conditional pending clearance from the State Education Department pursuant to Chapter 180 of the Laws of 2000 of the State of New York.***

**Board Agenda – August 11, 2011**

Attachment A (Personnel), Page 7- A

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[Attachment A-1](#)

**St. Lawrence-Lewis B.O.C.E.S. Regional  
Summer School ~ Massena Site  
2011**

July 5 - August 18, 2011

<b>Teacher</b>	<b>Subject</b>	<b>Years of service</b>	<b>Salary</b>
McKinley, Matthew	Health Teacher	0	\$1,200 per session

**St. Lawrence-Lewis B.O.C.E.S. Regional  
Summer School ~ Gouverneur Site  
2011**

July 5 - August 18, 2011

<b>Teacher</b>	<b>Subject</b>	<b>Years of service</b>	<b>Salary</b>
McQueen, Holly	Substitute		\$40/day per session

**\*St. Lawrence-Lewis B.O.C.E.S. Regional  
Summer School ~ Odgensburg Site  
2011**

July 5 - August 18, 2011

<b>Teacher</b>	<b>Subject</b>	<b>Years of service</b>	<b>Salary</b>
Bouchard, Alan	Substitute Teacher		\$40/day per session
Henry, Amber	Substitute Teacher		\$40/day per session
Kelley, Mary	Substitute Teacher		\$40/day per session
Manke, Karlyen	Substitute Teacher		\$40/day per session
Montgomery, Kristen	Substitute Teacher		\$40/day per session
Ross, Juliette	Substitute Teacher		\$40/day per session
Shaver, Matthew	Substitute Teacher		\$40/day per session
Swan, Kathleen	Substitute Teacher		\$40/day per session

**Board Agenda – August 11, 2011**

Attachment A (Personnel), Page 8- A

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[Attachment A-2](#)

Extended School Year 2011		
School Age Program		
7/1/11 - 8/12/11		
TEACHERS/RELATED SERVICE STAFF AND TEACHING ASSISTANTS		
		Summer
Name	Position	Salary
Boula, Jon	Classroom Teaching Asst.	\$723
Goobic, Sophie	Teaching Asst (Individual)	\$1,085
Hoteling, Chelsea	Teaching Asst (Individual)	\$1,880
McNamara, Mandi	Teaching Asst (Individual)	\$2,103
Sherry, Bennett	Teaching Asst (Individual)	\$1,998