

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 1- A

A. Retirement – Special Education

[\(Return to Main Agenda\)](#)

1. **Elliott, Debra** – Teaching Assistant, 1.0 FTE, 11 years of service, contingent upon waiver of notification requirement, effective 07/01/12.

A motion is needed to approve the resignation for the purpose of retirement of Debra Elliott, Teaching Assistant, contingent upon waiver of notification requirement, effective July 1, 2012.

**Assigned to Transition Services.*

2. **Hough, Marsha** – Teacher of Special Education, 1.0 FTE, 21 years of service, contingent upon waiver of notification requirement, effective 07/01/12.

A motion is needed to approve the resignation for the purpose of retirement of Marsha Hough, Teacher of Special Education, contingent upon waiver of notification requirement, effective July 1, 2012.

**Assigned to Heuvelton Central School.*

*Retirement – Career, Alternative and Adult Education

1. **LaMere, Amy** – Keyboard Specialist, 1.0 FTE, 22 years of service, contingent upon waiver of notification requirement, effective 11/01/12.

A motion is needed to approve the resignation for the purpose of retirement of Amy LaMere, Keyboard Specialist, contingent upon waiver of notification requirement, effective November 1, 2012.

**Assigned to Southwest Technical Center.*

B. *Resignation – Career, Alternative and Adult Education

1. **Groeger, Sheila** – Project Coordinator, 1.0 FTE, effective 05/11/12.

A motion is needed to approve the resignation of Sheila Groeger from the position of Project Coordinator, effective May 11, 2012.

**Assigned to Massena Access Center.*

C. Leaves of Absence – Special Education

1. **Rose, Vicky** – Teaching Assistant, 1.0 FTE, partially paid medical leave of absence totaling 4 weeks, all of which falls under the Family and Medical

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 2- A

Leave Act, effective 02/27/12 – 03/26/12.

A motion is needed to approve the partially paid medical leave of absence of Vicky Rose, Teaching Assistant, totaling 4 weeks, all of which falls under the Family and Medical Leave Act, effective February 27, 2012 through March 26, 2012.

**Assigned to Heuvelton Central School.*

2. **Bessette, Regina** – Teaching Assistant, 1.0 FTE, paid medical leave of absence totaling 7 weeks, all of which falls under the Family and Medical Leave Act, effective 04/23/12 – 06/18/12.

A motion is needed to approve the paid medical leave of absence of Regina Bessette, Teaching Assistant, totaling 7 weeks, all of which falls under the Family and Medical Leave Act, effective April 23, 2012 through June 18, 2012.

**Assigned to Transition Services.*

3. **Clark, Melanie** – Teaching Assistant, 1.0 FTE, paid medical leave of absence totaling 5 weeks, all of which falls under the Family and Medical Leave Act, effective 03/26/12 – 05/07/12.

A motion is needed to approve the paid medical leave of absence of Melanie Clark, Teaching Assistant, totaling 5 weeks, all of which falls under the Family and Medical Leave Act, effective March 26, 2012 through May 7, 2012.

**Assigned to Transition Services.*

4. **Villano, Susan** – Teacher of Special Education, 1.0 FTE, paid medical leave of absence totaling 3 weeks, all of which falls under the Family and Medical Leave Act, effective 04/03/12 – 04/27/12.

A motion is needed to approve the paid medical leave of absence of Susan Villano, Teacher of Special Education, totaling 3 weeks, all of which falls under the Family and Medical Leave Act, effective April 3, 2012 through April 27, 2012.

**Assigned to Potsdam Central School.*

5. **Chapman, Torri** – Teaching Assistant, .80 FTE, unpaid medical leave of absence totaling 2 weeks, none of which falls under the Family and Medical Leave Act, effective 03/13/12 – 03/26/12.

A motion is needed to approve the unpaid medical leave of absence of Torri Chapman, Teaching Assistant, totaling 2 weeks, none of which falls under the Family and Medical Leave Act, effective March 13, 2012 through March 26, 2012.

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 3- A

**Assigned to Massena Central School.*

6. **Skelly, Shirley** – Teaching Assistant, 1.0 FTE, paid medical leave of absence totaling 3 weeks, all of which falls under the Family and Medical Leave Act, effective 03/13/12 – 03/30/12.

A motion is needed to approve the paid medical leave of absence of Shirley Skelly, Teaching Assistant, totaling 3 weeks, all of which falls under the Family and Medical Leave Act, effective March 13, 2010 through March 30, 2012.

**Assigned to Beginning Years.*

7. **Peck, Chelsi** – Teaching Assistant, 1.0 FTE, paid medical leave of absence totaling 1 week, none of which falls under the Family and Medical Leave Act, effective 03/26/12 – 04/04/12.

A motion is needed to approve the paid medical leave of absence of Chelsi Peck, Teaching Assistant, totaling 1 week, none of which falls under the Family and Medical Leave Act, effective March 26, 2012 through April 4, 2012.

**Assigned to Potsdam Central School.*

8. ***Hamilton, Sondra** – Teaching Assistant, 1.0 FTE paid medical leave of absence totaling 5 weeks, all of which falls under the Family and Medical Leave Act, effective 03/08/12 – 04/23/12.

A motion is needed to approve the paid medical leave of absence of Sondra Hamilton, Teaching Assistant, totaling 5 weeks, all of which falls under the Family and Medical Leave Act, effective March 8, 2012 through April 20, 2012.

**Assigned to Potsdam Central School.*

Leaves of Absence – Financial Affairs

1. **Sterling, Joseph** – Senior Custodian, 1.0 FTE, paid medical leave of absence totaling 9 weeks, all of which falls under the Family and Medical Leave Act, effective 03/08/12 – 05/08/12.

A motion is needed to approve the paid medical leave of absence of Joseph Sterling, Senior Custodian, totaling 9 weeks, all of which falls under the Family and Medical Leave Act, effective March 8, 2012 through May 8, 2012.

**Assigned to Northwest Technical Center.*

2. **Pearl, Debra** – Insurance Clerk, 1.0 FTE, paid medical leave of absence

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 4- A

totaling 12 weeks, all of which falls under the Family and Medical Leave Act, effective 03/23/12 – 06/15/12.

A motion is needed to approve the paid medical leave of absence of Debra Pearl, Insurance Clerk, totaling 12 weeks, all of which falls under the Family and Medical Leave Act, effective March 23, 2012 through June 15, 2012.

**Assigned to Healthcare Office.*

***Leave of Absence – Career, Technical and Adult Education**

1. **Tallon, Cameron** – Teaching Assistant, 1.0 FTE, partially paid medical leave of absence totaling undetermined length of time, none of which falls under the Family and Medical Leave Act, effective 03/26/12 – undetermined.

A motion is needed to approve the partially paid medical leave of absence of Cameron Tallon, Teaching Assistant, totaling undetermined length of time, none of which falls under the Family and Medical Leave Act, effective March 26, 2012 through undetermined.

**Assigned to Northwest Technical Center.*

D. Tenure Appointments – Career, Alternative and Adult Education

1. **Putman, Stephen** – Teacher of Food and Nutrition, tenure date 09/19/12.

A motion is needed to approve the tenure appointment of Stephen Putman, Teacher of Food and Nutrition, effective September 19, 2012.

**Assigned to Northwest Technical Center.*

Tenure Appointments – Instruction, Staff Development and Technology

1. **Collins, Christine** – Teacher of Art, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of Christine Collins, Teacher of Art effective, September 1, 2012.

**Assigned to Hermon-DeKalb Central School.*

2. **DeRouchie-McMahon, Emily** – Educational Technology Specialist, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of Emily DeRouchie-McMahon, Educational Technology Specialist, effective September 1, 2012.

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 5- A

**Assigned to SLVEC.*

3. **Scanlon, Amber** – Educational Technology Specialist, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of Amber Scanlon, Educational Technology Specialist, effective September 1, 2012.

**Assigned to SLVEC.*

Tenure Appointments – Special Education

1. **Higgins, Robert** – School Psychologist, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of Robert Higgins, School Psychologist, effective September 1, 2012.

**Assigned to Beginning Years.*

2. **Perry, Gretchen** – Teacher of Speech & Hearing Handicapped, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of Gretchen Perry, Teacher of Speech & Hearing Handicapped, effective September 1, 2012.

**Assigned to Beginning Years.*

3. **Reichhart, Christine** – School Psychologist, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of Christine Reichhart, School Psychologist, effective September 1, 2012.

**Assigned to Potsdam Central School.*

4. **Bogart, Brooke** – Teaching Assistant, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of Brooke Bogart, Teaching Assistant, effective September 1, 2012.

**Assigned to Beginning Years.*

5. **Jones, Ann** – Teaching Assistant, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of Ann Jones, Teaching Assistant, effective September 1, 2012.

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 6- A

**Assigned to Ogdensburg City School District.*

6. **Newtown, John** – Teaching Assistant, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of John Newtown, Teaching Assistant, effective September 1, 2012.

**Assigned to Potsdam Central School District*

7. **Regan, Jessica** – Teaching Assistant, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of Jessica Regan, Teaching Assistant, effective September 1, 2012.

**Assigned to Potsdam Central School District*

8. **Smith, Angela** – Teaching Assistant, tenure date 09/01/12.

A motion is needed to approve the tenure appointment of Angela Smith, Teaching Assistant, effective September 1, 2012.

**Assigned to Beginning Years.*

E. Appointment Status Changes – Special Education

1. **Sharlow, Christin** – Teaching Assistant, from .50 FTE to 1.0 FTE, Level 2, Step 4, \$15,982 (prorated \$5,833) temporary appointment from 03/12/12 – 06/30/12.

A motion is needed to approve the appointment status change of Christin Sharlow, Teaching Assistant, from .50 FTE to 1.0 FTE effective March 12, 2012 through June 30, 2012.

**Initial assignment shall be Potsdam Middle School.*

2. **Woods, Katherine** – Teaching Assistant, from .80 FTE to 1.0 FTE, Level 2, Step 2, \$15,041 (prorated \$5,869), temporary appointment from 03/05/12 – 06/30/12.

A motion is needed to approve the appointment status change of Katherine Woods, Teaching Assistant, from .80 FTE to 1.0 FTE effective March 5, 2012 through June 30, 2012.

**Assigned to Beginning Years.*

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 7- A

F. Appointments – Special Education

1. **Fritz, Vicky** – Teaching Assistant, 1.0 FTE, temporary appointment, Level 2, Step 1, \$14,465 (prorated \$6,002), effective 02/27/12 – 06/30/12.

A motion is needed to approve the temporary appointment of Vicky Fritz to the position of Teaching Assistant, effective February 27, 2012 through June 30, 2012.

**Initial assignment shall be Kennedy Elementary School.*

2. **Shoen, Kelsey** – Long Term Substitute Teaching Assistant, \$72.33 per day, effective retroactive to 01/06/12.

A motion is needed to approve the appointment of Kelsey Shoen to the position of Long Term Substitute Teaching Assistant effective retroactive to January 6, 2012.

**Assigned to Beginning Years.*

3. **LaComb-Katzman, Karen** – Long Term Substitute Teaching Assistant, \$72.33 per day, effective retroactive to 01/30/12.

A motion is needed to approve the appointment of Karen LaComb-Katzman to the position of Long Term Substitute Teaching Assistant effective retroactive to January 30, 2012.

**Assigned to Heuvelton Central School.*

Appointments – Instruction Staff Development and Technology

1. **Booth, Steven** – After School ELA Tutor, part-time, temporary appointment for a maximum of 5 hours per week, \$20 per hour, effective 02/27/12 – 06/30/12.

A motion is needed to approve the part-time, temporary appointment of Steven Booth to the position of After School ELA Tutor, effective February 27, 2012 through June 30, 2012.

**Initial assignment shall be SLVEC.*

2. **Peck, Burton** – After School ELA Tutor, part-time, temporary appointment for a maximum of 5 hours per week, \$20 per hour, effective 12/09/11 – 06/30/12.

A motion is needed to approve the part-time, temporary appointment of Burton Peck to the position of After School ELA Tutor, effective December 9, 2011 through June 30, 2012.

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 8- A

**Initial assignment shall be SLVEC.*

3. **Charleson, April** – After School ELA Tutor, part-time, temporary appointment for a maximum of 5 hours per week, \$20 per hour, effective 10/24/11 – 06/30/12.

A motion is needed to approve the part-time, temporary appointment of April Charleson to the position of After School ELA Tutor, effective October 24, 2011 through June 30, 2012.

**Initial assignment shall be SLVEC.*

4. **Lovely, Melissa** – After School Program Leader, part-time, temporary appointment for a maximum of 5 hours per week, \$25 per hour, effective 2/01/12 – 06/30/12.

A motion is needed to approve the part-time, temporary appointment of Melissa Lovely to the position of After School Program Leader, effective February 1, 2012 through June 30, 2012.

**Initial assignment shall be SLVEC.*

5. **Wells, Kurt** – After School ELA Tutor, part-time, temporary appointment for a maximum of 5 hours per week, \$20 per hour, effective 10/25/11 – 06/30/12.

A motion is needed to approve the part-time, temporary appointment of Kurt Wells to the position of After School ELA Tutor, effective October 25, 2011 through June 30, 2012.

**Initial assignment shall be SLVEC.*

6. **Huntley-Mace, Helen** – After School ELA Tutor, part-time, temporary appointment for a maximum of 5 hours per week, \$20 per hour, effective 02/15/12 – 06/30/12 and part-time After School Program Leader, part-time, temporary appointment for a maximum of 5 hours per week, \$25 per hour, effective 02/15/12 – 06/30/12.

A motion is needed to approve the part-time, temporary appointment of Helen Huntley-Mace to the positions of After School ELA Tutor and After School Program Leader, effective February 15, 2012 through June 30, 2012.

**Initial assignment shall be SLVEC.*

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 9- A

7. **Hebert, Austin** – Hourly Clerk, for a maximum of 20 hours per week, \$10.00 per hour, effective 03/08/12 – 06/30/12.

A motion is needed to approve the part-time, temporary appointment of Austin Hebert to the position of Hourly Clerk, effective March 8, 2012 through June 30, 2012.

**Initial assignment shall be SLVEC.*

Appointments – Career, Technical and Adult Education

1. **Fraser, Lawrence** – Hourly Adult Education Instructor, \$25.75 per hour, effective 03/27/12.

A motion is needed to approve the appointment of Lawrence Fraser, Hourly Adult Education Instructor, \$25.75, effective March 27, 2012.

**Assigned to Northeast Campus.*

2. **Wultsch, Elisabeth** – Teacher of Pre-Engineering, .50 FTE, 10-month, short year, (U-7-0), \$39,678 (prorated \$19,839), appointment effective 09/01/11.

A motion is needed to approve the appointment of Elisabeth Wultsch to the part-time position of Teacher of Pre-Engineering, effective September 1, 2011.

**Initial assignment shall be Seaway Area Tech Center.*

3. **Andrews, Jessica** - Long Term Substitute Teacher, .50 FTE, \$177.35 (prorated \$88) per day, effective retroactive from 11/21/11 – 12/16/11 and Teacher of Pre-Engineering, .50 FTE, 10-month, short year (U-1-0), \$21,990 (prorated \$10,995), temporary appointment effective 12/17/11 – 06/30/12.

A motion is needed to approve the appointment of Jessica Andrews to the position of part-time Long Term Substitute Teacher effective retroactive from November 21, 2011 through December 16, 2011 and to the position of part-time, temporary Teacher of Pre-Engineering effective December 17, 2011 through June 30, 2012.

**Initial assignment shall be Northwest Technical Center.*

Appointment – Financial Affairs

1. **Brouillette, Nickolas** – Assistant School Business Manager, 1.0 FTE, 12 month, long year, \$60,000, 12 month probationary appointment effective 04/23/12 – 04/22/13.

A motion is needed to approve the probationary appointment of Nickolas Brouillette to

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 10- A

the position of Assistant School Business Manager, effective April 23, 2012 through April 22, 2013.

**Initial assignment shall be Cooperative Business Office.*

Appointments – Career, Technical and Adult Education - Regional Summer School

1. **Phillips-Watson, Sue** – Principal (Regional Summer School – Gouverneur Site), 1.0 FTE, \$8,900, temporary appointment effective July and August, 2012.

A motion is needed to approve the temporary appointment of Sue Phillips-Watson to the position of Principal (Regional Summer School – Gouverneur Site), effective July and August, 2012.

2. **Schmid-Doyle, Viola** – Principal (Regional Summer School – Canton Site), 1.0 FTE, \$8,100, temporary appointment effective July and August, 2012.

A motion is needed to approve the temporary appointment of Viola Schmid-Doyle to the position of Principal (Regional Summer School – Canton Site), effective July and August, 2012.

3. **Frank, Christina** – Principal (Regional Summer School – Ogdensburg Site), 1.0 FTE, \$8,400, temporary appointment effective July and August, 2012.

A motion is needed to approve the temporary appointment of Christina Frank to the position of Principal (Regional Summer School – Ogdensburg Site), effective July and August of 2012.

All of the foregoing appointments on Attachment A (Personnel) are conditional pending clearance from the State Education Department pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

[\(Return to Main Agenda\)](#)