

No. 2012-141
TREASURER'S
REPORT

Motion made by Smith, seconded by McCullough, to accept the Treasurer's Report for period ending March 31, 2012. (In accordance with Board Policy #1432)

March 31, 2012

General Fund.....	\$7,041,522.05
Federal Fund.....	\$ 513,801.52
Trust & Agency.....	\$ 8,522.47
School Lunch.....	\$ 74,522.17
Payroll Fund.....	\$ 0.00
Capital Fund.....	\$ 447,766.41

Current Budget Allocation – Budget Report and District Billing

General Fund Budget \$47,892,478.32

Yeas: All Members Present

Nays: None

No. 2012-142
EARLY
RETIREMENT
BY SUPPORT
STAFF
CALENDAR YEAR
2012

Motion made by Smith, seconded by Gengo. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following Resolution for a one-time retirement incentive to qualifying BOCES Support Staff Personnel for the calendar year 2012: (In accordance with Board Policy #5150)

Whereas, a request has been made by a member of the St. Lawrence-Lewis BOCES Support Staff Personnel to enable early retirement prior to qualification for retirement without penalty, i.e., having met the ERS service requirement but not the age requirement for retirement without penalty; and,

Whereas, the above request by the member of the St. Lawrence-Lewis BOCES Support Staff Personnel includes the provision that the early retiree's health insurance premium would be wholly paid by the retiree for the period between the date of retirement and the retiree's attainment of fifty-five years of age, at which point the BOCES would resume payment of that premium portion to which the retiree would otherwise be

entitled; and,

Whereas, any such incentive approved by the St. Lawrence-Lewis BOCES should also be extended to all similarly situated BOCES Support Staff Personnel; therefore, be it

RESOLVED, that the St. Lawrence-Lewis BOCES Board of Education approves a one-year early retirement incentive to allow any member of the Support Staff Personnel, who has met the ERS service requirement but not the age requirement for retirement without penalty, to retire during the period January 1, 2012 through December 31, 2012, with the provision that the early retiree's health insurance premium will be wholly paid by the retiree for the period between the date of retirement and the retiree's attainment of fifty-five years of age, at which point the BOCES will resume payment of that premium portion to which the retiree would otherwise be entitled.

Yeas: All members present

Nays: None

No. 2012-143
ALL PERSONNEL
BOARD ACTION
AS FOLLOWS:

Motion made by Smith, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: *All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.* (See Attachment A - Personnel)
(In accordance with Board Policy #5150)

Yeas: All members present

Nays: None

No. 2012-144
COOPERATIVE
BIDS

Motion made by McCullough, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award to lowest bidder meeting specifications: (In accordance with Board Policy #4310)

Custodial Supplies – 2012-2013

Yeas: All members present
Nays: None

No. 2012-145
PROPOSAL
BETWEEN
HEUVELTON
CENTRAL AND
ST. LAWRENCE-
LEWIS BOCES
JULY 1, 2011 -
JUNE 30, 2012

Motion made by Smith, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the proposal between the Heuvelton Central School District and St. Lawrence-Lewis BOCES for the school year starting July 1, 2011 through June 30, 2012 for service outlined in the attached contract. (In accordance with Board Policy #4520)

Yeas: All members present
Nays: None

No. 2012-146
NEW YORK
STATE
TECHNOLOGY
CONSORTIUM

Motion made by Webb, seconded by Gengo. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution adopting the bid addendum to include the two new additions to the New York State Technology Consortium bid: (In accordance with Board Policy #4310)

Whereas, it is the plan of a number of BOCES in New York to consent to jointly enter into an agreement for Curriculum Associates(iReady) and NEWAA (NEWA Maps); and,

Whereas, the St. Lawrence-Lewis BOCS is desirous of participating with other BOCES in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, §119-0; therefore, be it

RESOLVED, that the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to the entering into a contract for the purchase and licensing of the above mentioned software/learning packages; and be it further

RESOLVED, that the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements; and be it further

RESOLVED, that the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards, (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations, (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Yeas: All members present

Nays: None

Reports:

1. District Superintendent's Report
2. Assistant Superintendent for Instruction's Report

Discussion Items: None

Information Items:

- A. Update on Facilities

Presentations: None

Other:

Annual Meeting Review – (In accordance with Board Policy #1437-Annual Meeting)

Summary of Tentative Administrative, Capital, and Program Budgets for 2012-2013 – (In accordance with Board Policy #1310 – Powers and Duties of the Board and its Officers; Board Policy #4110 – Budget Planning and Preparation; and Board Policy #4120 – Budget Development and Adoption)

Action will be requested to adopt the BOCES Administrative, Capital, and Program Budgets for 2012-2013 at the May 10, 2012, meeting of the Board of Cooperative Educational Services. This action can be initiated after the component boards of education have voted on the BOCES Administrative Budget, as presented at the BOCES Annual Meeting. The voting date, April 16, 2012, was designated by the BOCES Board President, pursuant to § 1950 subdivision 2 –a(b) of the Education Law of the State of New York.

Reminder: Gateways to Careers 2012 – Wednesday, April 25, 2012, at Cheel Arena, Clarkson University from 8:30 a.m. to 12:00 noon.

Pass-Around Information:

1. Letter of thanks from Science Olympiad coordinator
2. News article "Ogdensburg and Massena students get a taste of college at SUNY Canton"
3. Business Card – James Chadwick
4. Thank you from Massena CSD
5. Democrat and Chronicle (Albany) news article

No. 2012-147 Motion made by McCullough, seconded by Smith to adjourn the
ADJOURNMENT meeting at 4:50 p.m. (In accordance with Board Policy #1432)

Yeas: All members present

Nays: None

Susan A. Collins-Rickett, District Clerk

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 1- A

A. Retirement – Special Education

1. **Elliott, Debra** – Teaching Assistant, 1.0 FTE, 11 years of service, contingent upon waiver of notification requirement, effective 07/01/12.

**Assigned to Transition Services.*

2. **Hough, Marsha** – Teacher of Special Education, 1.0 FTE, 21 years of service, contingent upon waiver of notification requirement, effective 07/01/12.

**Assigned to Heuvelton Central School.*

Retirement – Career, Alternative and Adult Education

1. **LaMere, Amy** – Keyboard Specialist, 1.0 FTE, 22 years of service, contingent upon waiver of notification requirement, effective 11/01/12.

**Assigned to Southwest Technical Center.*

B. Resignation – Career, Alternative and Adult Education

1. **Groeger, Sheila** – Project Coordinator, 1.0 FTE, effective 05/11/12.

**Assigned to Massena Access Center.*

C. Leaves of Absence – Special Education

1. **Rose, Vicky** – Teaching Assistant, 1.0 FTE, partially paid medical leave of absence totaling 4 weeks, all of which falls under the Family and Medical Leave Act, effective 02/27/12 – 03/26/12.

**Assigned to Heuvelton Central School.*

2. **Bessette, Regina** – Teaching Assistant, 1.0 FTE, paid medical leave of absence totaling 7 weeks, all of which falls under the Family and Medical Leave Act, effective 04/23/12 – 06/18/12.

**Assigned to Transition Services.*

3. **Clark, Melanie** – Teaching Assistant, 1.0 FTE, paid medical leave of absence totaling 5 weeks, all of which falls under the Family and Medical Leave Act, effective 03/26/12 – 05/07/12.

**Assigned to Transition Services.*

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 2- A

4. **Villano, Susan** – Teacher of Special Education, 1.0 FTE, paid medical leave of absence totaling 3 weeks, all of which falls under the Family and Medical Leave Act, effective 04/03/12 – 04/27/12.

**Assigned to Potsdam Central School.*

5. **Chapman, Torri** – Teaching Assistant, .80 FTE, unpaid medical leave of absence totaling 2 weeks, none of which falls under the Family and Medical Leave Act, effective 03/13/12 – 03/26/12.

**Assigned to Massena Central School.*

6. **Skelly, Shirley** – Teaching Assistant, 1.0 FTE, paid medical leave of absence totaling 3 weeks, all of which falls under the Family and Medical Leave Act, effective 03/13/12 – 03/30/12.

**Assigned to Beginning Years.*

7. **Peck, Chelsi** – Teaching Assistant, 1.0 FTE, paid medical leave of absence totaling 1 week, none of which falls under the Family and Medical Leave Act, effective 03/26/12 – 04/04/12.

**Assigned to Potsdam Central School.*

8. **Hamilton, Sonda** – Teaching Assistant, 1.0 FTE paid medical leave of absence totaling 5 weeks, all of which falls under the Family and Medical Leave Act, effective 03/08/12 – 04/23/12.

**Assigned to Potsdam Central School.*

Leaves of Absence – Financial Affairs

1. **Sterling, Joseph** – Senior Custodian, 1.0 FTE, paid medical leave of absence totaling 9 weeks, all of which falls under the Family and Medical Leave Act, effective 03/08/12 – 05/08/12.

**Assigned to Northwest Technical Center.*

2. **Pearl, Debra** – Insurance Clerk, 1.0 FTE, paid medical leave of absence totaling 12 weeks, all of which falls under the Family and Medical Leave Act, effective 03/23/12 – 06/15/12.

**Assigned to Healthcare Office.*

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 3- A

Leave of Absence – Career, Technical and Adult Education

1. **Tallon, Cameron** – Teaching Assistant, 1.0 FTE, partially paid medical leave of absence totaling undetermined length of time, none of which falls under the Family and Medical Leave Act, effective 03/26/12 – undetermined.

**Assigned to Northwest Technical Center.*

D. Tenure Appointments – Career, Alternative and Adult Education

1. **Putman, Stephen** – Teacher of Food and Nutrition, tenure date 09/19/12.

**Assigned to Northwest Technical Center.*

Tenure Appointments – Instruction, Staff Development and Technology

1. **Collins, Christine** – Teacher of Art, tenure date 09/01/12.

**Assigned to Hermon-DeKalb Central School.*

2. **DeRouchie-McMahon, Emily** – Educational Technology Specialist, tenure date 09/01/12.

**Assigned to SLVEC.*

3. **Scanlon, Amber** – Educational Technology Specialist, tenure date 09/01/12.

**Assigned to SLVEC.*

Tenure Appointments – Special Education

1. **Higgins, Robert** – School Psychologist, tenure date 09/01/12.

**Assigned to Beginning Years.*

2. **Perry, Gretchen** – Teacher of Speech & Hearing Handicapped, tenure date 09/01/12.

**Assigned to Beginning Years.*

3. **Reichhart, Christine** – School Psychologist, tenure date 09/01/12.

**Assigned to Potsdam Central School.*

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 4- A

4. **Bogart, Brooke** – Teaching Assistant, tenure date 09/01/12.

**Assigned to Beginning Years.*

5. **Jones, Ann** – Teaching Assistant, tenure date 09/01/12.

**Assigned to Ogdensburg City School District.*

6. **Newtown, John** – Teaching Assistant, tenure date 09/01/12.

**Assigned to Potsdam Central School District*

7. **Regan, Jessica** – Teaching Assistant, tenure date 09/01/12.

**Assigned to Potsdam Central School District*

8. **Smith, Angela** – Teaching Assistant, tenure date 09/01/12.

**Assigned to Beginning Years.*

E. Appointment Status Changes – Special Education

1. **Sharlow, Christin** – Teaching Assistant, from .50 FTE to 1.0 FTE, Level 2, Step 4, \$15,982 (prorated \$5,833) temporary appointment from 03/12/12 – 06/30/12.

**Initial assignment shall be Potsdam Middle School.*

2. **Woods, Katherine** – Teaching Assistant, from .80 FTE to 1.0 FTE, Level 2, Step 2, \$15,041 (prorated \$5,869), temporary appointment from 03/05/12 – 06/30/12.

**Assigned to Beginning Years.*

F. Appointments – Special Education

1. **Fritz, Vicky** – Teaching Assistant, 1.0 FTE, temporary appointment, Level 2, Step 1, \$14,465 (prorated \$6,002), effective 02/27/12 – 06/30/12.

**Initial assignment shall be Kennedy Elementary School.*

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 5- A

2. **Shoen, Kelsey** – Long Term Substitute Teaching Assistant, \$72.33 per day, effective retroactive to 01/06/12.

**Assigned to Beginning Years.*

3. **LaComb-Katzman, Karen** – Long Term Substitute Teaching Assistant, \$72.33 per day, effective retroactive to 01/30/12.

**Assigned to Heuvelton Central School.*

Appointments – Instruction Staff Development and Technology

1. **Booth, Steven** – After School Tutor, part-time, temporary appointment for a maximum of 5 hours per week, \$20 per hour, effective 02/27/12 – 06/30/12.

**Initial assignment shall be SLVEC.*

2. **Peck, Burton** – After School ELA Tutor, part-time, temporary appointment for a maximum of 5 hours per week, \$20 per hour, effective 12/09/11 – 06/30/12.

**Initial assignment shall be SLVEC.*

3. **Charleson, April** – After School ELA Tutor, part-time, temporary appointment for a maximum of 5 hours per week, \$20 per hour, effective 10/24/11 – 06/30/12.

**Initial assignment shall be SLVEC.*

4. **Lovely, Melissa** – After School Program Leader, part-time, temporary appointment for a maximum of 5 hours per week, \$25 per hour, effective 2/01/12 – 06/30/12.

**Initial assignment shall be SLVEC.*

5. **Wells, Kurt** – After School ELA Tutor, part-time, temporary appointment for a maximum of 5 hours per week, \$20 per hour, effective 10/25/11 – 06/30/12.

**Initial assignment shall be SLVEC.*

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 6- A

6. **Huntley-Mace, Helen** – After School ELA Tutor, part-time, temporary appointment for a maximum of 5 hours per week, \$20 per hour, effective 02/15/12 – 06/30/12 and part-time After School Program Leader, part-time, temporary appointment for a maximum of 5 hours per week, \$25 per hour, effective 02/15/12 – 06/30/12.

**Initial assignment shall be SLVEC.*

7. **Hebert, Austin** – Hourly Clerk, for a maximum of 20 hours per week, \$10.00 per hour, effective 03/08/12 – 06/30/12.

**Initial assignment shall be SLVEC.*

Appointments – Career, Technical and Adult Education

1. **Fraser, Lawrence** – Hourly Adult Education Instructor, \$25.75 per hour, effective 03/27/12.

**Assigned to Northeast Campus.*

2. **Wultsch, Elisabeth** – Teacher of Pre-Engineering, .50 FTE, 10-month, short year, (U-7-0), \$39,678 (prorated \$19,839), appointment effective 09/01/11.

**Initial assignment shall be Seaway Area Tech Center.*

3. **Andrews, Jessica** - Long Term Substitute Teacher, .50 FTE, \$177.35 (prorated \$88) per day, effective retroactive from 11/21/11 – 12/16/11 and Teacher of Pre-Engineering, .50 FTE, 10-month, short year (U-1-0), \$21,990 (prorated \$10,995), temporary appointment effective 12/17/11 – 06/30/12.

**Initial assignment shall be Northwest Technical Center.*

Appointment – Financial Affairs

1. **Brouillette, Nickolas** – Assistant School Business Manager, 1.0 FTE, 12 month, long year, \$60,000, 12 month probationary appointment effective 04/23/12 – 04/22/13.

**Initial assignment shall be Cooperative Business Office.*

Board Agenda – April 5, 2012

Attachment A (Personnel), Page 7- A

Appointments – Career, Technical and Adult Education - Regional Summer School

1. **Phillips-Watson, Sue** – Principal (Regional Summer School – Gouverneur Site), 1.0 FTE, \$8,900, temporary appointment effective July and August, 2012.
2. **Schmid-Doyle, Viola** – Principal (Regional Summer School – Canton Site), 1.0 FTE, \$8,100, temporary appointment effective July and August, 2012.
3. **Frank, Christina** – Principal (Regional Summer School – Ogdensburg Site), 1.0 FTE, \$8,400, temporary appointment effective July and August, 2012.

All of the foregoing appointments on Attachment A (Personnel) are conditional pending clearance from the State Education Department pursuant to Chapter 180 of the Laws of 2000 of the State of New York.