

SUBJECT: USE OF COPYRIGHTED MATERIALS

It is the intent of the St. Lawrence-Lewis Board of Cooperative Educational Services to abide by the provisions of the United States Copyright Law (Title 17, United States Code, Sections 101, et seq.).

All employees and students are prohibited from copying materials not specifically allowed by the copyright law, fair use guidelines, licenses or contractual agreements, or the permission of the copyright proprietor.

Any employee or student who willfully disregards the copyright policy shall be in violation of Federal Copyright Laws and Board policy and shall assume all liability.

A copyright officer may be appointed by the District Superintendent to provide information for all personnel regarding current copyright law and to maintain copyright records.

Regulations and procedures shall be developed by the administration detailing what can and cannot be copied. Appropriate copyright notices will be placed on or near all equipment used for duplication.

Title 17, United States Code Sections 101 et seq.

Adopted: 7/10/02