

## **SUBJECT: USE OF BOCES CELL PHONES**

A St. Lawrence-Lewis BOCES owned cell phone will be issued to a BOCES employee when required by that employee's job duties and as determined by the District Superintendent.

The purpose of the assignment of a cellular phone to a BOCES employee is to conduct BOCES related work activities in order to enhance work productivity, safety, and increase cost effectiveness of operations. Its use is for the sole purpose of expediting the job function of the BOCES employee that it is assigned to.

Adopted: 9-14-2006