

**SUBJECT: EVALUATION OF THE DISTRICT SUPERINTENDENT AND OTHER ADMINISTRATIVE STAFF**

**District Superintendent**

The Board shall conduct an annual evaluation of the performance of the District Superintendent, using procedures agreed to by the District Superintendent and the Board. Such procedures shall be filed in the District Office, and be available for review by any individual no later than August 1 of each year.

This evaluation shall be completed on or before the regular monthly meeting of the Board in June each year. The evaluation report shall be maintained as a confidential document.

The District Superintendent shall be granted the opportunity to respond to the evaluation.

**Other Administrative Staff**

All other administrative personnel shall be evaluated by the District Superintendent, or as designated in the Table of Organization, the administrator to whom they report. (Refer to Policies #[3211](#) - [3211.15](#) -- [Organizational Charts](#).)

8 New York Code of Rules and Regulations  
Section 100.2(o)

Adopted: 7/10/02