

Board of Cooperative
Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
PO Box 231, 40 West Main Street
Canton, New York 13617

March 13, 2014
Board Approved April 10, 2014

The Regular Meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, March 13, 2014, St. Lawrence-Lewis BOCES, Educational Services Center, 40 West Main Street, Canton, New York. The President, Roger M. Bennett, called the meeting to order at 6.00 p.m.

ROLL CALL Present: Roger Bennett, Marjorie McCullough, Patricia Gengo, Nancy Cappellino, James Young, Jack Zeh and Dana Smith (via Skype)

 Absent: Crystal Simmons and Shelli Prespare-Weston

 Others: Thomas Burns, Steven Todd, Susan Collins-Rickett, Nancy Avery, Kevin Perretta, Nicole Ashley, Maureen Bouchey, Craig Lalonde, Renee' Langtry-Green and Lori Montpetit

Presentation: Lori Montpetit (Supervisor – Transition Program for Special Education) presented on the following programs: Transition Services-Community Based Work Program for students and Transition Services-Supported Employment Program for adults.

No. 2014-122 Motion made by Cappellino, seconded by McCullough, to approve
APPROVAL OF the minutes of the Regular Board Meeting of February 13, 2014.
MINUTES (In accordance with Board Policy #1432)

FEB. 13, 2014 Yeas: All members present
 Nays: None

No. 2014-123
TREASURER'S
REPORT

Motion made by Smith, seconded by McCullough, to accept the Treasurer's Report for period ending February 28, 2014. (In accordance with Board Policy #1432)

February 28, 2014

General Fund.....	\$2,169,773.12
Federal Fund.....	\$ 827,863.00
Trust & Agency.....	\$ 8,848.18
School Lunch.....	\$ 87,947.23
Payroll Fund.....	\$ 0.00
Capital Equipment Reserve.....	\$ 397,570.85
Capital Project.....	\$ 216,318.92

Current Budget Allocation

General Fund Budget \$55,230,309.72

Yeas: All Members Present

Nays: None

No. 2014-124
ALL PERSONNEL
BOARD ACTION
AS FOLLOWS:

Motion made by Cappellino, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: *All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.* (See Attachment A - Personnel)
(In accordance with Board Policy #5150)

Yeas: All members present

Nays: None

No. 2014-125
COOPERATIVE
BIDS

Motion made by Smith, seconded by Gengo. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award to lowest bidder meeting specifications for the following category:
(In accordance with Board Policy #4310)

- Ultra Low Kerosene – 2014-2015
- Ultra Low Sulfur Diesel Fuel – 2014-2015
- Fuel Oil – Plan C – Fluctuating – 2014-2015
- Gasoline – 2014-2015
- LP Gas/Propane – 2014-2014

Yeas: All members present
Nays: None

No. 2014-126
ADOPTION OF
2014-2015
COMMON
SCHOOL
CALENDAR

Motion made by Gengo, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby adopt the 2014-2015 Common School Calendar for the St. Lawrence-Lewis BOCES Sole Supervisory District, as approved and adopted by the majority of the component school districts. (In accordance with Board Policy #7320)

Yeas: All members present
Nays: None

No. 2014-127
DONATION
FROM MONROE
MOTOR
PRODUCTS - 3M
AUTOMOTIVE
SUPPLIES-SATC

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the donation in the amount of \$8,576.75 for the 3M automotive supplies donated from Monroe Motor Products through its local store, Potsdam Parts Plus for SATC. (In accordance with Board Policy #4230)

Yeas: All members present
Nays: None

Reports:

- A. Thomas R. Burns, District Superintendent/Executive Officer
- B. Stephen J. Todd, Assistant Superintendent for Instruction

Information:

Update on Facilities – Kevin Perretta

Presentation:

Special Education Presentation by Lori Montpetit

Other: None

Pass-Around Information:

Nancy Cappellino – Gouverneur VFW Ladies Auxiliary Award of the Year

No. 2014-128
EXECUTIVE
SESSION

Motion made by Young, seconded by Gengo to enter into Executive Session at 7:05 p.m., regarding the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (In accordance with Board Policy #1433)

Yeas: All members present
Nays: None

Reconvened to Regular Session at 7:25 p.m.

No. 2014-129
ADJOURNMENT

Motion made by Young, seconded by Cappellino to adjourn the meeting at 7:26 p.m.

Yeas: All Members Present
Nays: None

Susan A. Collins-Rickett, District Clerk

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Attachment A (Personnel), Page 1- A

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Upon the recommendation of the District Superintendent, a motion is needed to approve the following:

A. Retirements – Special Education

1. **Miller, Sharon**, Teacher of Special Education, 1.0 FTE, effective June 30, 2018.

**Assigned to Potsdam Central School*

2. **Holz, Raymond** – School Counselor, 1.0 FTE, effective June 30, 2017.

**Assigned to Potsdam Central School*

B. Resignations – Career and Technical Education

1. **Foster, Matthew** - Teacher of Agriculture, 1.0 FTE, effective March 4, 2014.

**Assigned to Southwest CTE Center*

C. Leaves of Absence – Special Education

1. **Greene, Cheryl** – Administrative Assistant, 1.0 FTE, leave of absence totaling 2 weeks, all of which falls under the Family and Medical Leave Act, effective March 10, 2014 through March 24, 2014.

**Assigned to Educational Services Center*

2. **Maguire, Mallorie** – Teaching Assistant, 1.0 FTE, leave of absence totaling 13 weeks, none of which falls under the Family and Medical Leave Act, effective February 7, 2014 through May 22, 2014.

**Assigned to Potsdam Central School*

3. **Spotswood, Susan** – Teaching Assistant, 1.0 FTE, leave of absence totaling undetermined weeks, none of which falls under the Family and Medical Leave Act, effective February 24, 2014 until further notice.

**Assigned to St. Lawrence Psychiatric Center*

4. **Thrasher, Virginia** – Teaching Assistant, 1.0 FTE, leave of absence totaling 1 week, none of which falls under the Family and Medical Leave Act, effective February 24, 2014 through February 28, 2014.

**Assigned to Potsdam Central School*

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Attachment A (Personnel), Page 2- A

5. **Bomyea, Maureen** – Teacher of Speech and Hearing Impaired, 1.0 FTE, leave of absence totaling 2 weeks, all of which falls under the Family and Medical Leave Act, effective February 4, 2014 through February 14, 2014.

**Assigned to Heuvelton Central School*

Leaves of Absence – Financial Affairs

1. **Pearl, Debra** – Insurance Clerk, 1.0 FTE, leave of absence totaling 2 weeks, all of which falls under the Family and Medical Leave Act, effective February 14, 2014 through February 28, 2014.

**Assigned to Educational Services Center*

D. Appointments – Special Education

1. **Cole, Stacie** – Teaching Assistant, 1.0 FTE, Certified, Schedule 2 Step 4, \$15,982.00 (pro-rated \$9,509.29), temporary appointment effective January 6, 2014 through June 30, 2014.

**Initial assignment shall be Potsdam Central School*

2. **Shampine, Anne** – Teaching Assistant, 1.0 FTE, Certified, Schedule 2 Step 12, \$19,298.00 (pro-rated \$9,185.85), temporary appointment effective January 6, 2014 through June 30, 2014.

**Initial assignment shall be Ogdensburg City School*

Appointments – Adult, Career and Technical Education

1. **Cavanaugh, Carolyn** – Data Entry Machine Operator, .50 FTE, 16L Step 2, \$14,155.00 (pro-rated \$4,718.34), 1 year civil service probationary appointment effective March 3, 2014 through March 2, 2015.

**Initial assignment shall be Adult Education – Seaway CTE Center*

E. Position Reduction – Adult, Career and Technical Education

1. **Administrative Assistant**, 1.0 FTE, effective July 1, 2014.

**Assigned to Educational Services Center*

All of the appointments are conditional pending clearance from the State Education Department pursuant to Chapter 180 of the Laws of 2000 of the State of NY.

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