



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING – Thursday, October 12, 2023 – 6 p.m.

**Board of Education Goals
2022-2023**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective instruction, including a multi-year implementation of The Science of Reading.
- The BOCES will support models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical, mental well-being, and health.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check
- IV. Public Comments

Action Items

- V. Elect District Clerk Pro-Tem
(In accordance with [Board Policy #1436](#) – Special Meetings of the Board)

A motion is needed to approve Jennie Colburn as District Clerk Pro-Tem.

- VI. Personnel – See Attachment “A”
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VII. Approve Funding from Unappropriated Fund Balance
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the funding of the Educational Services Center paving project out of the unappropriated fund balance in the Capital Projects Fund with a budget of \$319,500.

- VIII. Approve Funding from Unappropriated Fund Balance
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the funding of the Career and Technical Center gates project out of the unappropriated fund balance in the Capital Projects Fund with a budget of \$395,000.

- IX. Cooperative Purchasing
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: Participating in New York’s Empire State Purchasing Group in order to submit bid solicitations via bidnet direct is a platform to publish and distribute bid opportunities to a vast vendor database through their bid website.

A motion is needed to approve authorization for St. Lawrence-Lewis BOCES to participate in New York’s Empire State Purchasing Group in order to submit bid solicitations via bidnet direct.

- X. Installment Purchases
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES’ best financial interest to acquire the equipment for the benefit of the District because:

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*

- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchases for:

Parishville-Hopkinton Central School for two (2) network printers with Usherwood in the amount of \$39,352.00. The Parishville-Hopkinton Central School District approved the installment purchase at their September 18, 2023 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

XI. Consent Items for Approval

- Treasurer's Report for period ending September 30, 2023:
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (September 30, 2023)

General Fund	\$11,082,259.94
Federal Fund	\$387,294.99
Trust & Agency Fund	\$566.86
Payroll Fund	\$205,841.83
Capital Renovation Project	\$1,394,966.03
Capital Equipment Reserve	\$0.00

B. Current Budget Allocation – September 30, 2023

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$ 78,288,793.64

- [Minutes of the September 14, 2023 BOE Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Mtgs)
- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)
 - Donation to the Cosmetology Program of \$200.00 for a specified student Cosmo Kit from the Lisbon Wesleyan Church, Lisbon, NY.
 - Donation of \$200.00 from the Potsdam Rotary, Potsdam NY to the Seaway Tech Culinary Arts Program.
 - Donation of miscellaneous steel and aluminum with a value of \$904.40 to the Metalworking Program at Northwest Tech from Jeffords Steel, Potsdam, NY.

A motion is needed to approve the above consent agenda items.

XII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XIII. Discussion Items

- A. 2023-2024 Board of Education Goals

XIV. Information Items

- A. Update on Facilities – K. Perretta
- B. Regent Catania Dinner – Wednesday, October 18 at 5:30 pm at Seaway Tech
- C. Open House – Thursday, October 19 at 5:00 pm at Ag Academy
- D. Open House – Wednesday, October 30 at 5:00 pm at Northwest Tech
- E. November Board of Education meeting will be at Northwest Tech

XV. Presentation

XVI. Adjournment