



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, May 9, 2024 – 6:00 pm

**Board of Education Goals
2023-2024**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources, and specifically to provide training and build school district preparedness for lean times due to reductions of federal and state aid.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program, and the District Superintendents' Innovation Committee and BOCES of NYS Teacher Ambassador Program.
- Work with component districts to provide professional development of a multi-year implementation of The Science of Reading to address significant literacy gaps across the region.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.
- Begin a comprehensive review of regional Special Education programs and classes, both BOCES and school district, with an eye towards future restructuring.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check
- IV. Public Comments

V. Informational Items

- A. Update on Facilities – K. Perretta (via Zoom)
- B. There will be a “retirement reception” from 4-5pm prior to the 5pm BOE meeting on June 6th at the Educational Services Center.

Action Items

- VI. [2024-2025 BOCES Administrative, Program and Capital Budget](#)
(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers; with [Board Policy #4110](#) – Budget Planning and Preparation; and [Board Policy #4210](#) – Investments)

Rationale: Component Boards of Education met on Tuesday, April 22, 2024, the date designated by BOCES Board President to vote on the BOCES Administrative Budget and three BOCES board terms. The Administrative budget was approved by all 18 component school boards voting in favor. James Lattimer, Ward Remington and Dr. John “Jack” Zeh were elected to the three, three-year board terms – July 1, 2024 – June 30, 2027.

A motion is needed to adopt the 2024-2025 BOCES Administrative, Program, and Capital Budget as presented and approved by the component schools’ boards of education.

- VII. [Personnel – Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VIII. [Lease with the Ogdensburg Boys and Girls Club](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approval of the one-year lease agreement between the Ogdensburg Boys’ and Girls’ Club and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium and game room located at 610 Patterson Street, Ogdensburg, NY. The term of the agreement shall be \$7,000 for the period of September 5, 2024 - June 19, 2025.

- IX. BOCES Annual Meeting Date

Rationale: The date must meet the requirements of the Laws of 1993 – BOCES Reform Act, which states a meeting of the members of the board of education and school trustees of the component school districts shall be held during the month of April on or before the fifteenth day of April, on a date and place and hour designated by the present of the board of cooperative educational services (Ed. Law §1950)

A motion is needed to set the 2025 Annual Meeting date for the St. Lawrence-Lewis BOCES. The date will be Thursday, April 10, 2025.

X. Set Date for Component Districts Vote on BOCES Administrative Budget and Board Vacancies for 2025
(In accordance with [Board Policy #1220](#) – Nomination and Election of Board Members)

Rationale: Pursuant to §1950, subdivision 2-a(b) of the Education Law of the State of New York (in compliance with the BOCES Reform Legislation, 1993), the president of the BOCES shall designate a single date on or after the 16th date and on or before the 30th date of April on which each component board shall conduct a public meeting which may be a regular or special meeting, for the purpose of electing members of the BOCES and adopting a public resolution concerning the approval or disapproval of the tentative administrative budget.

A motion is needed to set the date of Tuesday, April 29, 2025, on which each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a resolution concerning the approval or disapproval of the tentative administrative budget.

XI. Solid Waste Disposal Service
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the three-year mutually agreed upon bid extension for Solid Waste Disposal Service to Casella Waste Services, Inc., July 1, 2024 through June 30, 2027.

XII. Declaration of Emergency Projects
(In accordance with General Municipal Law; Laws of NY, Consolidated Laws, PBB, Article 2; Section 9 – construction emergencies)

A motion is needed to approve the following emergency projects:

- **Southwest Technical Center – hot water system repair - the condition required immediate corrective action and could not wait execution of proper bidding procedures due to the environmental concerns.**
- **Seaway Technical Center – sanitary sewer pump station repair - the condition required immediate corrective action and could not wait execution of proper bidding procedures due to the environmental concerns.**

The public emergency is defined by the General Municipal Law as an accident or other unforeseen occurrence or condition affecting public buildings, public property, or life, health, safety, or property.

XIII. 2025 NYSDLMCC Contract
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024-2025 fiscal year for Air Tutors, BookNook Inc., Brainfuse Inc., Desire to Learn, Edmentum, eDoctrina, Educere, Florida Virtual School, Focal Point, Focus Care, Fuel Education, Imagine Learning, Instructure, iTutor.com, Kaltura, MGRM Pinnacle, My VR Spot, Panapto, Paper Education America, Pearson, PowerSchool, Remind 101 Inc., Right Reason, Spider Learning, Tutor Me Education, Varsity Tutors for Schools, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

XIV. Installment Purchases
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES' best financial interest to acquire the equipment for the benefit of the District because:

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchases for:

Hammond Central School for one (1) network printers with Advanced Business Services in the amount of \$4,993.00. The Hammond Central School District approved the installment purchase at their April 22, 2024 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

XV. Consent Agenda Items for Action

- [Minutes of Regular Board Meeting – April 11, 2024](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer's Report for period ending April 30, 2024](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (April 30, 2024)

| | |
|----------------------------|----------------|
| General Fund | \$4,948,638.26 |
| Federal Fund | \$500,187.08 |
| Trust & Agency Fund | \$1,445.91 |
| Payroll Fund | \$0.00 |
| Capital Renovation Project | \$642,137.26 |
| Capital Equipment Reserve | \$206,386.44 |

B. Current Budget Allocation (April 30, 2024)

[Budget Report](#)

[District Billing](#)

General Fund Budget \$74,607,483.32

- Donations
 (In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - Donation of a DJI Mini 3 Drone (DJI RN-N1) from Brandon Kelley, Bill Rapp Chevrolet of Ogdensburg, NY to the Northwest Technical Center Graphic Communications program. The approximate value of the drone is \$500.00.
 - Donation of \$150.00 from Pepsi-Cola Company, Ogdensburg, NY for a \$50.00 scholarship at each location - Northwest, Southwest and Seaway Technical Centers.
- Staff Conference
 (In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
 - Conference request for Jennifer Doerr and Christine Cornell to attend the SkillsUSA National Leadership and Skills Championships Conference in Atlanta, Georgia with one CTE student from June 23 – June 30, 2024.
- Cooperative Bids
 (In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Produce for May – July 2024
- Date and Time for the July 2024 Organizational Meeting
 (In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

The date, time, and location of the Organizational Meeting in July will be July 2, 2024 at 4:00 pm at the BOCES Educational Services Center, 40 West Main Street, Canton, New York 13617.
- Intermunicipal Cooperation Agreement – Town of Fowler
 (In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of the Intermunicipal Cooperation Agreement between St. Lawrence-Lewis BOCES and the Town of Fowler or purposes of shared resources in the undertaking of public works or other municipal and/or education related projects and services for the period of July 1, 2024 – June 30, 2025.

- [Intermunicipal Cooperation Agreement – Town of Gouverneur](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of the Intermunicipal Cooperation Agreement between St. Lawrence-Lewis BOCES and the Town of Gouverneur or purposes of shared resources in the undertaking of public works or other municipal and/or education related projects and services for the period of July 1, 2024 – June 30, 2025.

- [Establish Hourly/Per-Diem/Stipend Rates for 2023 – 2024 Year](#)
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

A motion is needed to approve the above consent.

XVI. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darn Saiff, Assistant Superintendent for Instruction](#)

XVII. Presentations

- A. Holly Durham, Southwest Tech Presentation

XVIII. Adjournment