



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES SOLE SUPERVISORY DISTRICT  
ST. LAWRENCE-LEWIS COUNTIES**  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

**BOARD MEETING** – Thursday, January 11, 2024 – 6 p.m.

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### **Board of Education Goals 2023-2024**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources, and specifically to provide training and build school district preparedness for lean times due to reductions of federal and state aid.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program, and the District Superintendents' Innovation Committee and BOCES of NYS Teacher Ambassador Program.
- Work with component districts to provide professional development for the implementation of a multi-year implementation of The Science of Reading to address significant literacy gaps across the region.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.
- Begin a comprehensive review of regional Special Education programs and classes, both BOCES and school district, with an eye towards future restructuring.

## **AGENDA**

### **Opening Activities**

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check
- IV. Public Comments

**Action Items**

- V. [Personnel – See Attachment “A”](#)  
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

- VI. [Comptroller’s Audit and Corrective Action Plan](#)  
(In accordance with [Board Policy #4484](#) – Financial Accountability)

**A motion is needed to accept the NYS Comptroller’s Audit: Capital Assets, 2023-M-99 for the period July 1, 2021 – February 24, 2023 and the corrective action plan.**

- VII. [Local Bids – Conference Center Improvements](#)  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

**A motion is needed to approve the bid award to the lowest bidder meeting the specifications for conference center improvements at the Educational Services Center to Continental Construction, Gouverneur, NY with the base bid of \$205.428.00.**

- VIII. [Consent Items for Approval](#)

- [Minutes of the December 14, 2023 BOE Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Mtgs)
- [Treasurer’s Report for period ending December 31, 2023:](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- A. [Account Balances](#) (December 31, 2023)

General Fund	\$5,379,418.25
Federal Fund	\$1,238,665.96
Trust & Agency Fund	\$750.99
Payroll Fund	\$0.00
Capital Renovation Project	\$852,105.86
Capital Equipment Reserve	\$206,101.36

- B. [Current Budget Allocation – December 31, 2023](#)

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$75,318,552.56

- [Cooperative Bids](#)  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
  - Produce – January & February 2023-2024
  - Cafeteria – February – August 2024

- Staff Conference

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

- Mark Murphy, Nanci Collins, Vicky Garrabrant, Lori Sheffield, Nicki O'Donnell and Christine Cornell to attend the Coaching for Change Conference 2024 in Atlanta, GA from Monday, May 13 – Friday, May 16, 2024.
- [Establish Hourly/Per-Diem/Stipend Rates for 2024 – 2025 Year](#)  
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

**A motion is needed to approve the above consent agenda items.**

IX. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

X. Discussion Items

- A. Board of Education Vacancies – J. Lattimer, J. Zeh and W. Remington
- B. District Superintendent Evaluation

XI. Informational Items

- A. Update on Facilities – K. Perretta
- B. The February 8<sup>th</sup> Board of Education meeting will be at the Educational Services Center at 6:00 pm.
- C. NYSSBA Area 6 Legislative Breakfast – February 9<sup>th</sup>, 8:00-10:30 am, High Peaks Resort, Lake Placid, NY

XII. Presentation

- A. [DEI Update](#) – Desaree Backus, Coordinator of Diversity, Equity & Inclusion and Ginger Tebo, School Library System Director/LRC & DEI Supervisor

XIII. Other

- A. [Internal Claims Auditor Report: October 1, 2023 – December 31, 2023](#)

XIV. Pass Around Information

- A. Thank you card from Maureen Bouchey, SLL BOCES District Clerk

XV. Adjournment