



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING – Thursday, December 14, 2023 – 4 p.m.

**Board of Education Goals
2023-2024**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources, and specifically to provide training and build school district preparedness for lean times due to reductions of federal and state aid.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program, and the District Superintendents' Innovation Committee and BOCES of NYS Teacher Ambassador Program.
- Work with component districts to provide professional development for the implementation of a multi-year implementation of The Science of Reading to address significant literacy gaps across the region.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.
- Begin a comprehensive review of regional Special Education programs and classes, both BOCES and school district, with an eye towards future restructuring.

3:30 pm – The Audit Committee will meet with the Auditors to review audit.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance

III. Roll Call and Quorum Check

IV. Public Comments

Action Items

V. External Audit

(In accordance with [Board Policy #4484](#) – Financial Accountability)

A motion is needed to accept the external audit as presented by the external auditors, Bowers and Company, CPSs, PLLC.

VI. Personnel – See Attachment “A”

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

VII. Installment Purchases

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES’ best financial interest to acquire the equipment for the benefit of the District because:

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchases for:

Edwards-Knox Central School for one (1) network printer with Advanced Business Services in the amount of \$9,430.20. The Edwards-Knox Central School District approved the installment purchase at their December 13, 2023 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

VIII. Resolution

(In accordance with Board Policy [#4510](#) – Facilities Planning)

RESOLVED, the St. Lawrence-Lewis Board of Cooperative Educational Services (“BOCES”), has determined that an agreement to lease property from the St. Lawrence County Industrial Development Agency (SLCIDA) is necessary for the purpose of furnishing school accommodations for programs administered by the BOCES.

Now, therefore, it is

Ordered that the District Superintendent and through his delegates, is authorized and directed to pursue approval from the New York State Commissioner of Education for a written lease of property from the SLCIDA for the purpose of furnishing school accommodations for programs administered by the BOCES, and to pursue any other actions necessary to execute such lease in conformance with the laws and regulations of the State of New York.

A motion is needed to approve the Resolution to lease property from the St. Lawrence County Industrial Development Agency (SLCIDA).

IX. Consent Items for Approval

- [Minutes of the November 8, 2023 BOE Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Mtgs)
- Treasurer’s Report for period ending November 30, 2023:
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (November 30, 2023)

General Fund	\$6,150,846.74
Federal Fund	\$1,623,475.50
Trust & Agency Fund	\$667.35
Payroll Fund	\$0.00
Capital Renovation Project	\$884,036.04
Capital Equipment Reserve	\$206,013.87

B. Current Budget Allocation – November 30, 2023

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$ 75,585,296.50

- Cooperative Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
 - Copy Paper – 2nd Half – 2023-2024
 - Institutional Paper – 2nd Half – 2023-2024
 - Computer Supplies – 2nd Half – 2023-2024
- Donation
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - A donation of \$963.00 from Skills USA to the Seaway Tech Culinary Arts Program to be used for the holiday dinner served to the student body.

A motion is needed to approve the above consent agenda items.

X. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XI. Discussion Items

- A. Superintendent Evaluation

XII. Informational Items

- A. Update on Facilities – K. Perretta
- B. Update on the ESC project - a change order from T J Fiacco Construction in the amount of \$45,850.50 was approved by District Superintendent Burns to create a dumpster pad behind the ESC building on Wells Street. Any change order below the \$50,000 threshold, District Superintendent Burns has authority to sign.
- C. Superintendent Evaluation Form Due by December 29, 2023
- D. The January 11th Board of Education meeting will be at the Educational Services Center at 6:00 pm.

XIII. Presentation

- A. Nicki O'Donnell, Principal and Ami Larson, Assistant Principal – Seaway Technical Center

XIV. Other

XV. Adjournment