



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING – Thursday, August 17, 2023 – 4 p.m.

**Board of Education Goals
2022-2023**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective instruction, including a multi-year implementation of The Science of Reading.
- The BOCES will support models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical, mental well-being, and health.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check
- IV. Public Comments

Action Items

- V. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VI. [Appointment of 2023 - 2024 School District Officers](#)
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

A motion is needed to appoint the following 2023 - 2024 BOCES Officer:

- 1. Chemical Hygiene Officer – Kevin Perretta**

- VII. [District Superintendent’s Employment Agreement](#)
(In accordance with [Board Policy #1310](#) – Power & Duties of the Board & Its Officers)

A motion is needed to approve the amendment of Paragraph 8 “Holidays” to the District Superintendent’s Employment Agreement between the Board and District Superintendent dated July 6, 2023.

- VIII. [Adult Education Lease Agreement with St. Lawrence Center Group, L.P.](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the lease agreement with St. Lawrence-Lewis BOCES Adult Education Department and the St. Lawrence Center Group, L.P. The term of the agreement shall be \$400.00 per month on a month-to-month basis as of July 31, 2023.

- IX. [NYSITCC Contract](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2023 – 2024 fiscal year, for Carnegie Learning, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

- XI. [Construction Technology Project Agreement](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the Construction Technology Project Agreement between St. Lawrence-Lewis BOCES and the Step by Step related to the Northwest Technical Center, Seaway Technical Center, and Southwest Technical Center house construction projects.

- XII. [District-Wide Safety Plan](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the District-wide Safety Plan in accordance with Section 155.17 of the Regulations of the Commissioner of Education.

- XIII. [Review and Approval of Code of Conduct](#)
(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

A motion is needed to approve the annual review of the Code of Conduct as required by Education Law.

X. **Consent Items for Approval:**

- [Treasurer’s Report for period ending July 31, 2023:](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. [Account Balances](#) (July 31, 2023)

General Fund	\$ 5,401,470.62
Federal Fund	\$ 597,918.86
Trust & Agency Fund	\$ 475.80
Payroll Fund	0.00
Capital Renovation Project	\$ 1,394,732.93
Capital Equipment Reserve	\$ 205,669.93

B. [Current Budget Allocation – July 31, 2022](#)

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$ 77,440,523.46

- [Minutes of July 6, 2023 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Mtgs)

- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Bread for 2023-2024

- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)
 - Donation to the HVAC Program of a refrigerator with an estimated value of \$100 by Roger Bennett.
 - Donation of two (2) Adirondack chairs by St. Lawrence-Lewis BOCES to the Leadership Conference held in Lake Placid.
 - Donation in the amount of \$200.00 from Patricia Brabaw of Potsdam, NY to be used for a student in need in the automotive tech program and a program of choice.

- Staff Conference
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
 - Julie Austin-Kormanyos to attend the Therapeutic Crisis Intervention for Schools Training of Trainers (TCIS TxT) from October 15 through October 21, 2023 in Mt. Kisco, New York.

A motion is needed to approve the above consent agenda items.

XIV. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XV. Discussion Items

XVI. Information Items

- A. Update on Facilities – K. Perretta
- B. Regent Catania Dinner – Wednesday, October 18, 2023 at 5:30 pm at Seaway Tech
- C. Board of Education Self Evaluations

XVII. Presentations

- A. Presentation on Summer ESY by Special Education Principals

XVIII. Adjournment