

ST. LAWRENCE-LEWIS BOCES

CLAIMS AUDITOR REPORT

Claims audited for the quarter ending March 31, 2022

January 31, 2022	668
February 28, 2022	577
March 31, 2022	1065

Findings for the quarter were as follows:

January- PO# A22-03011; CK#248695; Arne's Custom Printing; Invoice# 051184 for \$29.25 dated 11/15/2021 and PO dated 1/6/2022. Prior approval and a purchase order required for all purchases. This PO originated from NWT.

February- PO A22-03115; CK#248783; American National Red Cross; Invoice# 22394854 for \$512.00 dated 12/22/2021 and PO dated 1/20/2022. Prior approval and a purchase order required for all purchases. This PO originated from Seaway Tech.

March- PO F22-00199; CK#070728; Cenage Learning; Invoice# 76912523 for \$600.00 dated 2/4/2022 and PO dated 3/4/2022. Prior approval and a purchase order required for all purchases. This PO originated from Adult Ed.

PO A22-03590; CK#249227; Total Tool; Invoice# 152677 for \$806.52 dated 2/15/2022 and PO dated 2/15/2022. Prior approval and a purchase order required for all purchases. This PO originated from Seaway Tech.

PO A22-03239; CK#; Price Chopper; Invoice# for \$52.82. The golden rod was not signed.

PO A22-03581; Griffin Greenhouse & Nursery Supplies; Invoice# for \$232.07 dated 2/11/2022 and PO dated 2/22/2022. Prior approval and a purchase order required for all purchases. This PO originated from SLL BOCES.

All corrections were made, any questions answered, and problems promptly resolved. The business office staff continues to be very cooperative.

Julia Stevenson