



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Wednesday, April 11, 2024 – 4:00 pm

**Board of Education Goals
2023-2024**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources, and specifically to provide training and build school district preparedness for lean times due to reductions of federal and state aid.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program, and the District Superintendents' Innovation Committee and BOCES of NYS Teacher Ambassador Program.
- Work with component districts to provide professional development of a multi-year implementation of The Science of Reading to address significant literacy gaps across the region.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.
- Begin a comprehensive review of regional Special Education programs and classes, both BOCES and school district, with an eye towards future restructuring.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check
- IV. Public Comments

Action Items

- V. [Personnel – Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VI. [Agreement with the Development Authority of the North Country \(DANC\)](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

Correction: The term dates of the Services Agreement was written incorrectly on the March 14, 2024 Board of Education agenda. The correct motion is as follows:

A motion is needed to approve the Services Agreement between the Development Authority of the North Country (DANC), “the Operator” and St. Lawrence-Lewis BOCES “the BOCES” to provide both 1Gb lit fiber and 10Gb lit fiber. The term of the Services Agreement shall commence on July 1, 2024 and end on June 30, 2029.

- VII. [Revenue Anticipation Note Resolution \(RAN\)](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

*Rationale: The necessity of borrowing is due to the lack of revenue during the summer.
This is an annual request and the loan is repaid by fiscal year end, June 2024.*

A motion is needed to delegate the president of the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, the power to authorize the issuance of and to sell not exceeding \$7,000,000 revenue anticipation notes of said B.O.C.E.S. in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2024:

BE IT RESOLVED, by the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, as follows:

Section 1. The power to authorize the issuance of and to sell revenue anticipation notes, including renewals thereof, of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York (the “B.O.C.E.S.”), in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2024, including receipt of moneys from the State of New York and from component school districts, is hereby delegated to the President of said B.O.C.E.S., the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said President pursuant to the Local Finance Law.

Section 2. The deputy chief fiscal officer of said B.O.C.E.S. is hereby authorized to execute such revenue anticipation notes in the place of the chief fiscal officer, if the chief fiscal officer shall so designate.

Section 3. This resolution shall take effect immediately.

VIII. Cooperative Bidding of Databases, Research Tools, E-Books, Automation & Media for School Libraries
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

WHEREAS, A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

WHEREAS, The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED, That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED, That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into a contracts for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED, That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors.

A motion is needed to approve the above resolution.

I. Ratification of the Collective Bargaining Agreement between St. Lawrence-Lewis BOCES and the Federation of Instructional Support Personnel (FISP)
(In accordance with [Board Policy #5230](#) – Negotiations)

A motion is needed to ratify the Collective Bargaining Agreement between St. Lawrence-Lewis BOCES and the Federation of Instructional Support Personnel (FISP) for the period of July 1, 2023 – June 30, 2026.

II. Consent Agenda Items for Action

- Minutes of Regular Board Meeting – March 14, 2024
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer's Report for period ending March 31, 2024
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (March 31, 2024)

General Fund	\$2,722,626.41
Federal Fund	\$ 578,760.84
Trust & Agency Fund	\$1,007.80
Payroll Fund	\$0.00
Capital Renovation Project	\$642,084.54
Capital Equipment Reserve	\$206,318.80

B. Current Budget Allocation (March 31, 2024)

[Budget Report](#) [District Billing](#)

General Fund Budget \$ 74,065,463.43

- Staff Conference
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
 - Thomas Burns to attend the Advocacy Conference with AASA The School Superintendents Association in Washington, DC from July 8-11, 2024.

- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - A new starter for the E45 mini excavator in the Heavy Equipment Operations program at Southwest Technical Center from William Infield/A Plus Auto Care, Inc., Gouverneur, NY. The approximate value of the starter is \$300.
 - Transfer of a GE stove (no tag #) from Seaway Technical Center to Norwood-Norfolk Central School’s Create Program.

A motion is needed to approve the above consent.

VI. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

VII. Informational Items

- A. Update on Facilities – K. Perretta
- B. The May 9th Board meeting will be held at Southwest Technical Center at 6 pm.
- C. Spring open houses, 5-7 pm: April 16 – Seaway Technical Center; April 18 – Southwest Technical Center; and April 24 – Ag Academy.

VIII. Discussion Items

A. Annual Meeting Review

(In accordance with [Board Policy #1437](#) – Annual Meeting)

[Summary of Tentative Administrative, Capital, and Program Budgets for 2024-2025](#)

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and its Officer, in accordance with [Board Policy #4110](#) – Budget Planning and Preparation, and in accordance with [Board Policy #4120](#) – Budget Development and Adoption)

Action will be requested to adopt the BOCES Administrative, Capital, and Program Budgets for 2024-2025 at the May 9, 2024 meeting of the Board of Cooperative Educational Services. This action can be initiated after the component boards of education have voted on the BOCES Administrative Budget, as presented at the BOCES Annual Meeting. The voting date, April 22, 2024, was designated by the BOCES Board President, pursuant to §1950 subdivision 2-a (b) of the Education Law of the State of NY.

B. [Claims Auditor's Quarterly Report \(January – March 2024\)](#)

IX. Presentations

X. Adjournment