



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: November 8, 2023  
BOE APPROVED: December 14, 2023**

A meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Wednesday, November 8, 2023 at the Northwest Technical Center, 1000 Park Street, Ogdensburg, New York beginning at 6:00 pm.

**Roll Call:**

Present: Roger Bennett, Michael Davis, Todd Bates, Ward Remington, Cindy McLean and Kevin Wells

Excused: Thomas Burns, Jack Zeh, James Lattimer and Michael Miller

Others Present: Darin Saiff, Maureen Bouchey, Jennie Colburn, Nicole Ashley, Kevin Perretta (arrived at 6:35 pm), Johnathan Hirschey, Jane Akins, Lori Remington, Julie Austin-Kormanyos and Kyle DiTullio

Dr. Jessie Bennett Bradley, Au.D., CCC-A, Dr. Amy Bradbury, Au.D., CCC-A, Dr. Katie Cavanaugh, Au.D., FAAA and Lori Butler (all left the meeting at 7:05 pm)

All members stood for the Pledge of Allegiance.

**Public Comments** None

**No. 2024 - 64** Motion made by Davis, seconded by McLean.

**ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.  
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**No. 2024 - 65** Motion made by Wells, seconded by Bates.

[Southern Regional Education Board and SLL BOCES Memorandum of Understanding](#)

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the three-year Memorandum of Understanding for the period of August 1, 2023 – June 30, 2026 between Southern Regional Education Board and St. Lawrence-Lewis BOCES to implement the Career and Technical (CTE) Teacher Preparation Project with the total cost of \$63,900.00.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2024 - 66  
St. Lawrence-Lewis Counties School Boards Association Account**

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the oversight of the St. Lawrence-Lewis Counties School Boards Association funds and authorize the Treasurer to open a separate checking account at Community Bank, N.A. for these funds.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present  
Nays: None

**No. 2024 - 67  
RFP for Breaker Maintenance and Inspection Services**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the RFP award to RESA Service, LLC meeting specifications for specialized professional breaker maintenance and inspection services at St. Lawrence-Lewis BOCES, Canton, NY at the cost up to \$10,900.00.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present  
Nays: None

**No. 2024 - 68  
CONSENT AGENDA**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

- [Minutes of October 12, 2023 BOE Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer’s Report for period ending October 31, 2023:](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. [Account Balances](#) (October 31, 2023)

General Fund	\$7,177,385.94
Federal Fund	\$941,543.73
Trust & Agency Fund	\$3,840.86
Payroll Fund	\$0.00

Capital Renovation Project	\$1,292,148.06
Capital Equipment Reserve	\$205,929.24

Current Budget Allocation – October 31, 2023

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$ 75,616,739.01

- [Establish Hourly/Per-Diem/Stipend Rates for 2023-2024 Year](#)  
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)
- [Cooperative Bids](#)  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
  1. Produce for November / December 2023
- [Donations](#)  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
  - Donation of two (2) wooden pallets of scrap steel remnants with an approximate value of \$100.00 (approximate weight 1,000 lbs.) to the Metalworking Program at the Southwest Tech Center from Viking-Cives, USA
  - Donation of a miscellaneous box of power tools and electrical supplies with an approximate value of \$475.00 to the Southwest Tech Center from Tractor Supply

Yeas: All members present

Nays: None

**Reports**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items**

None

**Informational Items**

- Update on Facilities – K. Perretta
- December 14<sup>th</sup> Board of Education meeting will be at Seaway Tech at 4:00 pm

**Presentation**

CiTi BOCES - Dr. Jessie Bennett Bradley, Au.D., CCC-A, Dr. Amy Bradbury, Au.D, CCC-A and Dr. Katie Cavanaugh, Au.D., FAAA (Jeff-Lewis BOCES) – Audiology Program Presentation

Northwest Technical Center – Kyle DiTullio, Principal

**Other**

[Internal Claims Auditor Report: July 1, 2023 – September 30, 2023](#)

**No. 2024 - 69  
ADJOURNMENT**

Motion made by McLean, seconded by Davis to adjourn the meeting at 7:42 pm.

Yeas: All members present

Nays: None

**Maureen A. Bouchey  
District Clerk**