



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: March 14, 2024  
BOE APPROVED: April 11, 2024**

A meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, March 14, 2024 at the Educational Services Center, 40 West Main Street, Canton, New York beginning at 6:00 pm.

**Roll Call:**

Present: Roger Bennett, Jack Zeh, Kevin Wells, Michael Miller, Cindy McLean, Michael Davis, Todd Bates and Ward Remington

Excused: James Lattimer

Absent: Jack Zeh

Others Present: Thomas Burns, Darin Saiff, Nicole Ashley, Jennie Colburn, Johnathan Hirschey, Lori Remington, Jane Akins, Julie Austin-Kormanyos and Kevin Perretta

Russell Stewart, Susan Stewart, Breeanne Wells and John Collins (all left at 6:06 pm)

All members stood for the Pledge of Allegiance.

**Public Comments**      None

**Recognition of  
Tenured Employees  
for the Period  
January 1, 2023  
through January 1,  
2024**

All employees who received tenure for the period of January 1, 2023 through January 1, 2024 were recognized.

Teacher Assistants: Krystina Allen, Stacey Carpenter, Ashley Casselman, Jamie Dulmage, Kristin Harper, Samantha Hayden, Angela Johnson, Joshua Morrow, Kaitlin Murray, Leslie Reiter, Valerie Sharlow, Arianna Simpson, Casondra Smith, Theresa Smith, Megan Todd, Breeanne Wells and Desirea Wood

Teachers: Richelle Cisco, Angela Delisle, David Denny, Terrie Mason, Shawn Paradis, Jonathan Santamoor, Joanna Stewart, Russell Stewart, Susan Stewart and David Wells

**No. 2024 – 091**  
**PERSONNEL**  
**BOARD ACTION AS**  
**FOLLOWS:**

Motion made by Davis, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**No. 2024 – 092**  
**AGREEMENT WITH**  
**DANC**

Motion made by Miller, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Services Agreement between the Development Authority of the North Country (DANC), “the Operator” and St. Lawrence-Lewis BOCES “the BOCES” to provide both 1Gb lit fiber and 10Gb lit fiber. The term of the Services Agreement shall commence on April 1, 2024 and end on March 31, 2029 and may be renewed for a maximum of three (3) additional one-year periods.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present  
Nays: None

**No. 2024 - 093**  
**CONSENT AGENDA**

Motion made by Remington, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

- [Minutes of February 8, 2024 BOE Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer’s Report for period ending February 29, 2024:](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. [Account Balances](#) (February 29, 2024)

General Fund	\$7,860,990.83
Federal Fund	\$617,530.03
Trust & Agency Fund	\$918.66
Payroll Fund	\$0.00
Capital Renovation Project	\$852,245.56
Capital Equipment Reserve	\$206,248.92

B. [Current Budget Allocation – February 29, 2024](#)

General Fund Budget..... \$ 73,987,494.05

- Cooperative Bids  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
  - Gasoline & LP Gas-Propane for 2024-2025
  - BioFuel & ULSD/ULSK for 2024-2025
  - Produce for March-April 2024
  
- [Adoption of the St. Lawrence-Lewis Counties 2024-2025 Common Calendar](#)  
(In accordance with [Board Policy #7320](#) – School Calendar / School Day)
 

Rationale: The common school calendar for the 2024-2025 school year has been adopted and approved by the majority of the component school districts in the St. Lawrence-Lewis BOCES Sole Supervisory District. The calendar, as presented, is ready for approval and adoption by the BOCES BOE.
  
- Staff Conferences  
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
  - Nanci Collins, Jared Prashaw and John Hughes to attend a Certified Welding Inspector 1-Week Seminar/Exam in Cleveland, OH from May 4 – May 11, 2024
  - Courtney Chichester and Rachel Holz to attend the American School Counselor Association (ASCA) 2024 Conference in Kansas City, MO from July 12 – 17, 2024.
  
- Donations  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)
  - A donation of a 2007 Ford 150 from William Tyndall, Madrid, NY to the Northwest Technical Center Automotive Technology class. The approximate value of the 2007 Ford F150 is \$5,500.00.
  - Donation of a 2009 Chevy Traverse from Jillian Lovely, Ogdensburg, NY to the Northwest Technical Center Automotive Technology class. The approximate value of the 2009 Chevy Traverse is \$3,000.00.

Yeas: All members present

Nays: None

**Reports**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items**

None

**Informational Items**

- A. Update on Facilities – K. Perretta
- B. April 9 – Northwest Tech Center Open House, 5-7 pm

C. April 11 – Northwest Tech Center - BOCES Board of Education meeting at 4:00 pm, Annual Board of Education meeting at 6:00 pm

**Presentation**

A. Lori Remington – Annual Required 23NYCRR500 (The Plan) and Ed Law 2d Cyber Reports

[NYSED Law 2<sup>nd</sup> BOE Annual Report](#)

[DFS BOE Annual Report](#)

**Other**

None

**Pass Around Information**

None

**No. 2024 – 094  
EXECUTIVE  
SESSION**

Motion made by Bates, seconded by Wells.

Resolved that the Board Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session to discuss the salary of the District Superintendent at 7:18 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 7:28 pm.

**No. 2024 – 095  
DISTRICT SUPT.  
SALARY JULY 1,  
2024 – JUNE 30,  
2025**

Motion made by Miller, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES does hereby approve the salary (local BOCES share) of the District Superintendent of \$164,751 effective July 1, 2024 through June 30, 2025, which is at the New York State Statutory Salary Cap for District Superintendents.

(In accordance with [Board Policy #1310](#) – Powers & Duties of the Board & Its Officers)

Yeas: All members present

Nays: None

**No. 2024 - 096**

Motion made by Bates, seconded by McLean to adjourn the meeting at 7:29 pm.

**ADJOURNMENT**

Yeas: All members present

Nays: None

**Jennie L. Colburn  
District Clerk Pro-Tem**