



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: January 11, 2024
BOE APPROVED: February 8, 2024**

A meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, January 11, 2024 at the Educational Services Center, 40 West Main Street, Canton, New York beginning at 6:00 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Kevin Wells, Michael Miller, Todd Bates, Ward Remington and Cindy McLean

Via Zoom: James Lattimer

Excused: Michael Davis

Others Present: Thomas Burns, Darin Saiff, Jennie Colburn, Nicole Ashley, Kevin Perretta, Johnathan Hirschey, Lori Remington, Julie Austin-Kormanyos and Marshall Fiese

Desaree Backus and Ginger Tebo (left the meeting at 6:22 pm)

All members stood for the Pledge of Allegiance.

Public Comments None

No. 2024 – 077 Motion made by Wells, seconded by Zeh.

PERSONNEL

**BOARD ACTION AS
FOLLOWS:**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

No. 2024 – 078
COMPTROLLER'S
AUDIT AND
CORRECTIVE
ACTION PLAN

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve acceptance of the NYS Comptroller's Audit: Capital Assets, 2023-M-99 for the period July 1, 2021 – February 24, 2023 and the corrective action plan.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present
Nays: None

No. 2024 – 079
LOCAL BIDS –
CONFERENCE
CENTER
IMPROVEMENTS

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award to the lowest bidder meeting the specifications for conference center improvements at the Educational Services Center to Continental Construction, Gouverneur, NY with the base bid of \$205,428.00.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present
Nays: None

No. 2024 - 080
CONSENT AGENDA

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

- [Minutes of December 14, 2023 BOE Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer's Report for period ending December 31, 2023:](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. [Account Balances](#) (December 31, 2023)

General Fund	\$5,379,418.25
Federal Fund	\$1,238,665.96
Trust & Agency Fund	\$750.99
Payroll Fund	\$0.00
Capital Renovation Project	\$852,105.86
Capital Equipment Reserve	\$206,101.36

B. [Current Budget Allocation – December 31, 2023](#)

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$ 75,318,552.56

- Cooperative Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
 - Produce – January & February 2023-2024
 - Cafeteria – February – August 2024
- Staff Conference
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
 - Mark Murphy, Nanci Collins, Vicky Garrabrant, Lori Sheffield, Nicki O'Donnell and Christine Cornell to attend the Coaching for Change Conference 2024 in Atlanta, GA from Monday, May 13 – Friday, May 16, 2024.
- [Establish Hourly/Per-Diem/Stipend Rates for 2024 – 2025 Year](#)
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present

Nays: None

Reports

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items

- A. Board of Education Vacancies – J. Lattimer, J. Zeh and W. Remington
- B. Superintendent Evaluation

Informational Items

- A. Update on Facilities – K. Perretta
- B. The February 8th Board of Education meeting will be at the Educational Services Center at 6:00 pm.
- C. NYSSBA Area 6 Legislative Breakfast – February 9th, 8:00-10:30 am, High Peaks Resort, Lake Placid, NY

Presentation

- A. [DEI Update](#) – Desaree Backus, Coordinator of Diversity, Equity & Inclusion and Ginger Tebo, School Library System Director/LRC & DEI Supervisor

Other

- A. [Internal Claims Auditor Report: October 1, 2023 – December 31, 2023](#)

Pass Around Information

Thank you card from Maureen Bouchey, SLL BOCES District Clerk

**No. 2024 – 081
EXECUTIVE
SESSION**

Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for the purpose of the employment history of the district superintendent at 7:02 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 7:25 pm.

**No. 2024 - 082
ADJOURNMENT**

Motion made by McLean, seconded by Bates to adjourn the meeting at 7:26 pm.

Yeas: All members present

Nays: None

**Jennie L. Colburn
District Clerk Pro-Tem**