



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: April 11, 2024  
BOE APPROVED: May 9, 2024**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, April 11, 2024 at the Northwest Technical Center, 1000 Park Street, Ogdensburg, New York beginning at 4:00 pm.

**Roll Call:**

- Present: Roger Bennett, Ward Remington, Michael Miller, Jack Zeh, Cindy McLean (arrived at 4:01 pm), and Todd Bates
- Via Zoom: James Lattimer
- Excused: Michael Davis and Kevin Wells
- Others Present: Thomas Burns, Maureen Bouchey, Darin Saiff, Nicole Ashley, Kevin Perretta, Jane Akins, Johnathan Hirschey, Marshall Fiese, Julie Austin-Kormanyos and Dillon Chichester

All members stood for the Pledge of Allegiance.

**No. 2024 - 97  
ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**No. 2024 – 98  
AGREEMENT WITH  
DANC**

Motion made by Miller, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the

Services Agreement between the Development Authority of the North Country (DANC), “the Operator” and St. Lawrence-Lewis BOCES “the BOCES” to provide both 1Gb lit fiber and 10Gb lit fiber. The term of the Services Agreement shall commence on July 1, 2024 and end on June 30, 2029.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2024 – 99  
REVENUE  
ANTICIPATION  
NOTE RESOLUTION  
(RAN)**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby delegate the president of the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, the power to authorize the issuance of and to sell not exceeding \$7,000,000 revenue anticipation notes of said B.O.C.E.S. in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2024:

BE IT RESOLVED, by the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, as follows:

Section 1. The power to authorize the issuance of and to sell revenue anticipation notes, including renewals thereof, of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York (the “B.O.C.E.S.”), in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2024, including receipt of moneys from the State of New York and from component school districts, is hereby delegated to the President of said B.O.C.E.S., the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said President pursuant to the Local Finance Law.

Section 2. The deputy chief fiscal officer of said B.O.C.E.S. is hereby authorized to execute such revenue anticipation notes in the place of the chief fiscal officer, if the chief fiscal officer shall so designate.

Section 3. This resolution shall take effect immediately.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Roll Call (7-0)

Bates: Yes

Bennett: Yes

Lattimer: Yes

McLean: Yes

Miller: Yes

Remington: Yes

Zeh: Yes

Davis: Excused

Wells: Excused

**No. 2024 – 100  
COOPERATIVE  
BIDDING**

Motion made by McLean, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution:

WHEREAS, A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

WHEREAS, The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED, That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED, That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into a contracts for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED, That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2024 – 101  
COLLECTIVE  
BARGAINING  
AGREEMENT –  
FEDERATION OF  
INSTRUCTIONAL  
SUPPORT  
PERSONNEL (FISP)**

Motion made by Zeh, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby ratify the Collective Bargaining Agreement between St. Lawrence-Lewis BOCES and the Federation of Instructional Support Personnel (FISP) for the period of July 1, 2023 – June 30, 2026.

(In accordance with [Board Policy #5230](#) – Negotiations)

Yeas: All members present

Nays: None

**No. 2024 - 102  
CONSENT AGENDA**

Motion made by Remington, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- [Minutes of Regular Board Meeting – March 14, 2024](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
  
- [Treasurer’s Report for period ending March 31, 2024](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (March 31, 2024)

General Fund	\$2,722,626.41
Federal Fund	\$578,760.84
Trust & Agency Fund	\$1,007.80
Payroll Fund	0.00
Capital Renovation Project	\$642,084.54
Capital Equipment Reserve	\$206,318.80

B. Current Budget Allocation (March 31, 2024)

[Budget Report](#)     [District Billing](#)

General Fund Budget ..... \$74,065,463.43

- Staff Conference  
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
  - Thomas Burns to attend the Advocacy Conference with AASA The School Superintendents Association in Washington, DC from July 8-11, 2024.
  
- Donation  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
  - A new starter for the E45 mini excavator in the Heavy Equipment Operations program at Southwest Technical Center from William Infield/A Plus Auto Care, Inc., Gouverneur, NY. The approximate value of the starter is \$300.
  
  - Transfer of a GE stove (no tag #) from Seaway Technical Center to Norwood-Norfolk Central School’s Create Program.

Yeas: All members present  
Nays: None

**Reports**

[Thomas R. Burns, District Superintendent](#)  
[Darin Saiff, Assistant Superintendent for Instruction](#)

**Informational Items**

Update on Facilities – K. Perretta  
The May 9<sup>th</sup> Board meeting will be held at Southwest Technical Center at 6 pm  
Spring open houses, 5-7 pm: April 16 – Seaway Technical Center; April 18 – Southwest Technical Center; and April 24 – Ag Academy.

**Discussion Items**

Annual Meeting Review  
(In accordance with [Board Policy #1437](#) – Annual Meeting)

[Summary of Tentative Administrative, Capital, and Program Budgets for 2024-2025](#)

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and its Officer, in accordance with [Board Policy #4110](#) – Budget Planning and Preparation, and in accordance with [Board Policy #4120](#) – Budget Development and Adoption<sup>4</sup>

Action will be requested to adopt the BOCES Administrative, Capital, and Program Budgets for 2024-2025 at the May 9, 2024 meeting of the Board of Cooperative Educational Services. This action can be initiated after the component boards of education have voted on the BOCES Administrative Budget, as presented at the BOCES Annual Meeting. The voting date, April 22, 2024, was designated by the BOCES Board President, pursuant to §1950 subdivision 2-a (b) of the Education Law of the State of NY.

[Claims Auditor’s Quarterly Report](#)

**Presentation**

None

**No. 2024 – 103  
ADJOURNMENT**

Motion made by Bates, seconded by McLean to adjourn the meeting at 4:39 pm.

Yeas: All members present  
Nays: None

**Maureen A. Bouchey, District Clerk**