



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, October 13, 2022 – 6:00 pm

**Board of Education Goals
2021-2022**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts helping them maximize new revenue sources.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective hybrid and virtual instruction, as well as providing parents with the knowledge and skills needed to support their students with such instruction.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical, mental well-being, and health.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

- IV. Dedication of the Heating, Ventilation, and Air Conditioning (HVAC) Program at Northwest Technical Center to Marjorie McCullouch, past Board of Education member

A motion is needed to approve the dedication of the HVAC program at Northwest Technical Center. The plaque reads:

Marge McCullouch was a dedicated board member of the Hammond CSD Board of Education (1974-2020), as well as the St. Lawrence-Lewis BOCES Board of Education (2001-2020).

Marge was a strong advocate for bringing the Heating, Ventilation, and Air Conditioning Program to Northwest Technical Center.

Her dream was realized in the Fall of 2019.

St. Lawrence-Lewis BOCES Board of Education dedicates this program in her honor on October 13, 2022.

Action Items

- V. [Personnel – Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VI. Lease Agreement – [Mount Morris](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the lease agreement between Erl Svendsen d.b.a. North Country Repeaters and the St. Lawrence-Lewis BOCES, for the Mount Morris Tower site which provides radio communications to service the Clifton-Fine Central School District. The term of the lease shall be 36 months to commence on November 1, 2022 through October 31, 2025. The rent is in the sum of \$50.00 per month.

- VII. [Memorandum of Agreement between St. Lawrence-Lewis BOCES Board of Cooperative Education Services and the Teachers’ Association](#)
(In accordance with [Board Policy #5230](#) – Negotiations)

A motion is needed to approve the Memorandum of Agreement between St. Lawrence-Lewis BOCES Board of Cooperative Education Services and the Teachers’ Association for the period of July 1, 2022 through June 30, 2025.

- VIII. [Purchase Agreement](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the purchase agreement for the real property located at State Highway 56, Town of Potsdam, St. Lawrence County, New York, consisting of approximately +/- 13.80 acres and being tax parcel number 53.002-2-37.

IX. Consent Agenda Items for Action

- Minutes of Regular Board Meeting – [September 8, 2022](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending September 30, 2022
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 10,414,604.64
Federal Fund	\$ 932,809.60
Trust & Agency Fund	\$ 370.15
Payroll Fund	0.00
Capital Renovation Project	\$ 2,570,090.84
Capital Equipment Reserve	\$ 205,042.17

Error on August 1-31, 2022 General Fund balance – correct balance \$2,930,006.89
Error on August 1-31, 2022 Federal Fund balance – correct balance \$907,208.92

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 73,702,962.02

- Local Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Insulation & Drywall Materials:

Northwest Technical Center – White’s Lumber - \$8,050.80
Southwest Technical Center – White’s Lumber - \$8,196.48
Seaway Technical Center – White’s Lumber - \$7,960.92

Siding:

Northwest Technical Center – White’s Lumber - \$2,753.68
Southwest Technical Center – White’s Lumber - \$2,753.68
Seaway Technical Center – White’s Lumber - \$2,796.18

Interior Doors & Accessories:

Northwest Technical Center – White’s Lumber - \$6,517.00
Southwest Technical Center – RT 37 Building Supply - \$6,706.36
Seaway Technical Center – White’s Lumber - \$6,687.41

Miscellaneous:

Northwest Technical Center – White’s Lumber - \$2,533.82
Southwest Technical Center – White’s Lumber - \$2,484.32
Seaway Technical Center – White’s Lumber - \$2,185.32

Kitchen & Bath Cabinets:

Northwest Technical Center – White’s Lumber - \$10,262.98
Southwest Technical Center – White’s Lumber - \$10,362.15
Seaway Technical Center – White’s Lumber - \$10,060.19

- [Fire Inspection Report](#)
(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)

- [Donation](#)
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Donation of two (2) canisters of barbicide, two (2) neck strip holders, and many styling books from Cindy's Hair Place in Massena, New York to the cosmetology program at Seaway Technical Center with an estimated value of \$200.00.

A motion is needed to approve the above consent.

VI. [Reports](#)

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

VII. [Discussion Items](#)

- A. Open Meetings Law – Remote Attendance
- B. 2022-2023 Board of Education Goals

VIII. [Information Items](#)

- A. Update on Facilities – K. Perretta
- B. Board Self Evaluation

IX. [Presentations](#)

- A. Capital Region BOCES Communications – Adrienne Leon and Jessica Berkman
- B. Kyle DiTullio, Principal for Northwest Technical Center

X. [Other](#)

XI. [Pass-Around Information](#)

XII. [Adjournment](#)