



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**SOLE SUPERVISORY DISTRICT**  
**ST. LAWRENCE-LEWIS COUNTIES**  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

**BOARD MEETING AGENDA**  
Wednesday, November 9, 2022 – 6:00 pm

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**Board of Education Goals  
2022-2023**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective instruction, including a multi-year implementation of The Science of Reading.
- The BOCES will support models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical, mental well-being, and health.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.

**5:30 pm – The Audit Committee will meet with the Auditors to review audit.**

**AGENDA**

**Opening Activities**

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

## **Action Items**

### IV. External Audit

(In accordance with [Board Policy #4484](#) – Financial Accountability)

**A motion is needed to accept the external audit as presented by the external auditors, Bowers and Company, CPSs, PLLC.**

### V. Personnel – Attachment “A”

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

### VI. Increase Budget for Pavement Improvement Project

(In accordance with [Board Policy #4510](#) – Facilities Planning)

**A motion is needed to approve the increase in the budget by \$250,000.00 for the Pavement Improvement Project and to approve the following two (2) options:**

**Option #1 – Approximately 32,210 sf (includes the following): \$167,893.00**

- **Box out excavation**
- **Geotech fabric**
- **12” subbase – limestone**
- **Fine grade**
- **2” asphalt binder**

**Option #2 – Approximately 8,900 sf (includes the following): \$44,500.00**

- **Box out excavation**
- **Geotech fabric**
- **12” subbase – limestone**
- **Fine grade**
- **2” asphalt binder**

**Milling and asphalt top to remain in base contract.**

### VII. Installment Purchases

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

*Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES’ best financial interest to acquire the equipment for the benefit of the District because:*

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

**A motion is needed to approve the installment purchases for:**

**Ogdensburg Free Academy District for one (1) network printer with Xerox. The Ogdensburg Free Academy District approved the installment purchase at their November 7, 2022 Board of Education meeting.**

**The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.**

VIII. Rejection of Second Half Copy Paper Bid Responses  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

**A motion is needed to reject the second half copy paper bid responses due to no qualified responses.**

IX. Consent Agenda Items for Action

- Minutes of Regular Board Meeting – [October 13, 2022](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending October 31, 2022  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 7,158,293.40
Federal Fund	\$ 1,053,551.83
Trust & Agency Fund	\$ 454.46
Payroll Fund	0.00
Capital Renovation Project	\$ 2,222,675.99
Capital Equipment Reserve	\$ 205,059.58

B. Current Budget Allocation

[Budget Report](#)  
[District Billing](#)

General Fund Budget..... \$ 73,046,505.05

X. Donation

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Donation of a maple syrup evaporator to the Brasher Falls Central School District from Seaway Technical Center.

Donation of a Toro two-stroke snow thrower from Larry Brehm of Potsdam, NY to the Automotive Program at Seaway Technical Center. The value of the snow thrower is \$50.00.

- XI. Cooperative Bids  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

1. Produce for November / December 2022

**A motion is needed to approve the above consent.**

- VI. Reports
  - A. [Thomas R. Burns, District Superintendent](#)
  - B. [Darin Saiff, Assistant Superintendent for Instruction](#)
- VII. Discussion Items
  - A. Superintendent Evaluation
- VIII. Information Items
  - A. Update on Facilities – K. Perretta
- IX. Presentations
  - A. Johnathan Hirschey – Innovation Sprint Presentation
- X. Other
  - A. [Internal Claims Auditor Report – July 1, 2022 – September 30, 2022](#)
- XI. Pass-Around Information
- XII. Adjournment