



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA
Thursday, January 12, 2023 – 6:00 pm

Board of Education Goals
2022-2023

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective instruction, including a multi-year implementation of The Science of Reading.
- The BOCES will support models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical, mental well-being, and health.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Personnel – Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- V. [Appointment of Election Personnel](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

A motion is needed to approve the resolution on the appointment of election personnel for the election on February 8, 2023.

- VI. [Local Bids - Welding Exhaust Revisions](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the following Welding Exhaust Revisions bids to the lowest bidder meeting the specifications:

**Electrical – ENI Mechanical – Base Bid \$24,690.00
Mechanical – ENI Mechanical – Base Bid \$263,665.00**

- VII. [Declaration of Emergency Projects](#)
(In accordance with General Municipal Law; Laws of NY, Consolidated Laws, PBB, Article 2; Section 9 – construction emergencies)

A motion is needed to approve the following emergency projects:

- **Southwest Technical Center – diesel spill - the condition required immediate corrective action and could not await execution of proper bidding procedures due to the environmental concerns.**
- **Northwest Technical Center - smoke and soot remediation following fire – the condition required immediate corrective action and could not await execution of proper bidding procedures due to the health and safety concerns.**

The public emergency is defined by the General Municipal Law as an accident or other unforeseen occurrence or condition affecting public buildings, public property, or life, health, safety, or property.

VIII. 2023 NYSDLMCC Contract
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2022-2023 fiscal year for Air Tutors, BookNook, Inc., Brainfuse, Inc., Paper Education America, Remind 101, Inc., Tutor Me Education, Varsity Tutors for Schools, Mango Languages, Focal Point, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

I. Installment Purchases
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES' best financial interest to acquire the equipment for the benefit of the District because:

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchases for:

- **Lisbon Central School District for one (1) network printer with Advanced Business Systems which was approved by the Lisbon School District Board of Education on December 15, 2022.**
- **Madrid-Waddington Central School District for five (4) network copiers with Usherwood which will be approved by the Madrid-Waddington Central School District on January 17, 2023.**

II. Consent Agenda Items for Action

- Minutes of Regular Board Meeting – [December 1, 2022](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- Treasurer's Report for period ending November 30, 2022
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (November)

General Fund	\$7,838,758.75
Federal Fund	\$ 1,377,507.12
Trust & Agency Fund	\$ 535.67
Payroll Fund	0.00
Capital Renovation Project	\$ 1,577,259.62
Capital Equipment Reserve	\$ 205,076.44

B. Current Budget Allocation

[Budget Report](#) (November)
[District Billing](#) (November)

General Fund Budget (November) \$ 73,314,027.79

- Treasurer's Report for period ending December 31, 2022
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

B. Account Balances (December)

General Fund	\$ 5,287,107.32
Federal Fund	\$ 1,456,986.77
Trust & Agency Fund	\$ 709.76
Payroll Fund	0.00
Capital Renovation Project	\$ 1,936,199.03
Capital Equipment Reserve	\$ 205,093.86

C. Current Budget Allocation

[Budget Report](#) (December)
[District Billing](#) (December)

General Fund Budget (December) \$ 73,561,883.86

- Donation
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

- Donation from Skills USA to St. Lawrence-Lewis BOCES in the amount of \$500.00.
- Donation from Skills USA to Seaway Tech Culinary Arts Program for holiday dinner in the amount of \$900.00.
- 2006 Toyota Sienna valued at \$2,604 from Danielle Edwards, Colton, NY to the automotive class at Seaway Technical Center.

- Cooperative Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

- Produce – January & February 2022-2023
- Cafeteria – February – August 2023

- [Establish Hourly/Per-Diem/Stipend Rates for 2022 – 2023 Year](#)
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

A motion is needed to approve the above consent.

VI. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

VII. Information Items

- A. Update on Facilities – K. Perretta
- B. [Ginger Tebo, School Library System Director – NYS Assembly Testimony](#)
- C. Regent Catania Dinner – Wednesday, March 22, 2023 at Seaway Technical Center

VIII. Discussion Items

- A. Board of Education Vacancies – W. Cartwright, M. Miller, and K. Wells
- B. Legislative Advocacy Breakfast – High Peaks Resort – Lake Placid – Friday, February 3, 2023

IX. Presentations

- A. Mollee Ladouceur & Susan Stewart – Graphic Communications Conference

X. Adjournment