



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: January 12, 2023  
BOE APPROVED:**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, January 12, 2023 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 6:00 pm.

**Roll Call:**

Present: Roger Bennett, Ward Remington, Michael Davis, Cindy McLean, Kevin Wells, Michael Miller and Jack Zeh

Via Zoom: James Lattimer

Excused: William Cartwright

Others Present: Thomas Burns, Darin Saiff, Maureen Bouchey, Nicole Ashley, Kevin Perretta, Jane Akins, Johnathan Hirschey, Julie Austin-Kormanyos, Marshall Fiese, and Lori Remington, Mollee Ladouceur (left at 6:20 pm), Susan Stewart (left at 6:20 pm) and Russell Stewart (left at 6:20 pm)

All members stood for the Pledge of Allegiance.

**No. 2023 - 086  
ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Motion made by McLean seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**No. 2023 – 087  
ELECTION  
PERSONNEL**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby

approve the appointment of election personnel for the election on February 8, 2023.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Bennett: yes	Miller: yes
Cartwright: absent	Remington: yes
Davis: yes	Wells: yes
Lattimer: yes	Zeh: yes
McLean: yes	

**No. 2023 – 088  
LOCAL BIDS –  
WELDING EXHAUST  
REVISIONS**

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following Welding Exhaust Revisions bids to the lowest bidder meeting the specifications for all three technical centers:

Electrical – ENI Mechanical – Base Bid \$24,690.00  
 Mechanical – ENI Mechanical – Base Bid \$263,665.00

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2023 – 089  
DECLARATION OF  
EMERGENCY  
PROJECTS**

Motion made by Davis, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following emergency projects:

- Southwest Technical Center – diesel spill - the condition required immediate corrective action and could not await execution of proper bidding procedures due to the environmental concerns.
- Northwest Technical Center - smoke and soot remediation following fire – the condition required immediate corrective action and could not await execution of proper bidding procedures due to the health and safety concerns.

The public emergency is defined by the General Municipal Law as an accident or other unforeseen occurrence or condition affecting public buildings, public property, or life, health, safety, or property.

(In accordance with General Municipal Law; Laws of NY, Consolidated Laws, PBB, Article 2; Section 9 – construction emergencies)

Yeas: All members present  
Nays: None

**No. 2023 – 090  
2023 NYSDLMCC  
CONTRACT**

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2022-2023 fiscal year for Air Tutors, BookNook, Inc., Brainfuse, Inc., Paper Education America, Remind 101, Inc., Tutor Me Education, Varsity Tutors for Schools, Mango Languages, Focal Point, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 – 091  
INSTALLMENT  
PURCHASES**

Motion made by Miller, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases for:

- Lisbon Central School District for one (1) network printer with Advanced Business Systems which was approved by the Lisbon School District Board of Education on December 15, 2022.
- Madrid-Waddington Central School District for five (4) network copiers with Usherwood which will be approved by the Madrid-Waddington Central School District on January 17, 2023.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 - 092  
CONSENT AGENDA**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

Minutes of Regular Board Meeting – December 1, 2022

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Treasurer’s Report for period ending November 30, 2022

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Account Balances (November)

General Fund	\$7,838,758.75
Federal Fund	\$ 1,377,507.12
Trust & Agency Fund	\$ 535.67
Payroll Fund	0.00
Capital Renovation Project	\$ 1,577,259.62
Capital Equipment Reserve	\$ 205,076.44

Current Budget Allocation

[Budget Report](#) (November)

[District Billing](#) (November)

General Fund Budget (November) ..... \$ 73,314,027.79

Treasurer’s Report for period ending December 31, 2022

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Account Balances (December)

General Fund	\$ 5,287,107.32
Federal Fund	\$ 1,456,986.77
Trust & Agency Fund	\$ 709.76
Payroll Fund	0.00
Capital Renovation Project	\$ 1,936,199.03
Capital Equipment Reserve	\$ 205,093.86

Current Budget Allocation

[Budget Report](#) (December)

[District Billing](#) (December)

General Fund Budget (December) ..... \$ 73,561,883.86

### Donation

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

- Donation from Skills USA to St. Lawrence-Lewis BOCES in the amount of \$500.00.
- Donation from Skills USA to Seaway Tech Culinary Arts Program for holiday dinner in the amount of \$900.00.
- 2006 Toyota Sienna valued at \$2,604 from Danielle Edwards, Colton, NY to the automotive class at Seaway Technical Center.

### Cooperative Bids

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

- Produce – January & February 2022-2023
- Cafeteria – February – August 2023

### Establish Hourly/Per-Diem/Stipend Rates for 2022 – 2023 Year

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present

Nays: None

### **Reports**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

### **Informational Items**

Update on Facilities – K. Perretta

[Ginger Tebo, School Library System Director – NYS Assembly Testimony](#)

Regent Catania Dinner – Wednesday, March 22, 2023 at Seaway Technical Center

### **Discussion Items**

Board of Education Vacancies – W. Cartwright, M. Miller, and K. Wells

Legislative Advocacy Breakfast – High Peaks Resort – Lake Placid – Friday, February 3, 2023

### **Presentation**

Mollee Ladouceur & Susan Stewart – Graphic Communications Conference

### **No. 2023 – 093 EXECUTIVE SESSION**

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session to discuss the employment history of particular person leading to discipline/dismissal, the employment history of a particular person, and possible litigation at 7:49 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 8:59 pm.

**No. 2023 - 094  
ADJOURNMENT**

Motion made by McLean seconded Miller by to adjourn the meeting at 9:00 pm.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**