



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: August 18, 2022  
BOE APPROVED:**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, August 18, 2022 at the Educational Service Center, 40 W. Main Street, Canton, New York beginning at 4:00 pm.

**Roll Call:**

Present: Roger Bennett, Ward Remington, James Lattimer, Kevin Wells, Jack Zeh, William Cartwright, and Michael Miller

Excused: Michael Davis and Cindy McLean

Others Present: Thomas Burns, Darin Saiff, Maureen Bouchey, Nicole Ashley, Renee' Langtry-Green, Kevin Perretta (left at 4:55 pm), Lori Remington, and Johnathan Hirschey

Dave Gravlin (left at 4:13 pm), Artie Frego (left at 4:13 pm) Ginger Tebo (left at 4:20 pm); Desaree Backus (left at 4:30 pm); Michael Lahey of MARCH Associates (left at 4:39 pm)

All members stood for the Pledge of Allegiance.

**No. 2023 – 036  
EXECUTIVE  
SESSION**

Motion made by Wells, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purpose of proposed acquisition of real property at 4:39 pm.

Yeas: All members present  
Nays: None

The Board returned to regular session at 4:50 pm.

**No. 2023 – 037  
ACQUISITION OF  
PROPERTY**

Motion made by Miller, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve for Thomas Burns and Andrew Silver, Attorney at Law to enter into a contract on behalf of SLLBOCES for the acquisition of property.

Yeas: All members present

Nays: None

**No. 2023 - 038**  
**ALL [PERSONNEL](#)**  
**BOARD ACTION AS**  
**FOLLOWS:**

Motion made by Remington seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

**No. 2023 - 039**  
**LOCAL BIDS**

Motion made by Wells, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award for the Welding Arm Support Steel for Northwest Technical Center to John J. Doyle Construction, Ogdensburg, New York in the amount of \$50,100.00.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 - 040**  
**LOCAL BIDS**

Motion made by Remington, seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid awards for building materials, to low bidder meeting specifications for Northwest Technical Center, Southwest Technical Center, and Seaway Technical Center for the buildings of the houses:

Roofing Materials:

Northwest Technical Center – White’s Lumber - \$4,031.76

Southwest Technical Center – White’s Lumber - \$4,405.77

Seaway Technical Center – White’s Lumber - \$4,365.16

Fascia & Soffit:

Northwest Technical Center – White’s Lumber - \$999.01

Southwest Technical Center – White’s Lumber - \$992.01

Seaway Technical Center – White’s Lumber - \$1,109.24

Exterior Doors:

Northwest Technical Center – JP Building Supply - \$2,520.33  
Southwest Technical Center – JP Building Supply - \$2,520.33  
Seaway Technical Center – JP Building Supply - \$2,520.33

Windows:

Northwest Technical Center – White’s Lumber - \$5,319.82  
Southwest Technical Center – White’s Lumber - \$5,285.07  
Seaway Technical Center – White’s Lumber - \$5,285.07

Plumbing:

Northwest Technical Center – Bicknell Building Supply - \$5,234.91  
Southwest Technical Center – Bicknell Building Supply - \$4,882.99  
Seaway Technical Center – Bicknell Building Supply - \$4,850.46

Electrical:

Northwest Technical Center – Everything Electrical - \$7,451.86  
Southwest Technical Center – Everything Electrical - \$7,235.34  
Seaway Technical Center – Everything Electrical - \$7,354.62

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 - 041  
ENERGY  
PERFORMANCE  
CONTRACT (EPC)**

Motion made by Miller, seconded by Wells

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the increase in the Energy Performance Contract (EPC) budget from \$1,401,267 to \$1,436,617.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 - 042  
INSTALLMENT  
PURCHASE**

Motion made by Remington, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases for:

- Parishville-Hopkinton Central School District for three (3) network printers with Usherwood which is contingent on the Parishville-Hopkinton CSD Board of Education approval on September 19, 2022.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 - 043**  
**DISTRICT WIDE**  
**SAFETY PLAN**

Motion made by Miller, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the District-wide Safety Plan in accordance with Section 155.17 of the Regulations of the Commissioner of Education.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2023 – 044**  
**CODE OF CONDUCT**

Motion made by Lattimer, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the annual review of the Code of Conduct as required by Education Law.

(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

Yeas: All members present

Nays: None

**No. 2023 – 045**  
**CONSENT AGENDA**

Motion made by Remington, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Special Meeting – [July 21, 2022](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer’s Report for period ending July 31, 2022](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$2,297,749.28
Federal Fund	\$473,989.81
Trust & Agency Fund	\$692.08
Payroll Fund	\$2,039.74
Capital Renovation Project	\$2,581,375.24
Capital Equipment Reserve	\$205,011.95

B. Current Budget Allocation

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$ 72,461,648.60

- Cooperative Bids  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
  - Cafeteria Bid – First Half 2022-2023
  
- Administrator Handbook  
(In accordance with [Board Policy #5230](#) – Negotiations)
  
- Donations  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)
  - Donation in memory of JP Sochia in the amount of \$200.00 from Patricia Brabaw for two students in need – one from the automotive tech program and one from any program at Seaway Tech.

Yeas: All members present

Nays: None

**Reports:**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items:**

Special Board Meeting – July 30<sup>th</sup> – paving bids

**Informational Items:**

Update on Facilities – K. Perretta  
Michael Lahey, MARCH Associates – capital project items  
Board Self Evaluation

**Presentations:**

Artie Frego and Dave Gravlin – Farm to School Program  
Introduction of Desaree Backus, Coordinator of DEI

**Other:**

None

**No. 2023 – 046  
EXECUTIVE  
SESSION**

Motion made by Miller, seconded by Remington.

Resolved that the Board of Education of the St. Lawrence-Lewis BOCES does enter into Executive Session for the matters leading to the discipline of a particular employee and matters related to litigation at 5:28 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 6:44 pm

**No. 2023 - 047  
ADJOURNMENT**

Motion made by Lattimer, seconded by Wells to adjourn the meeting at 6:45 pm.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**