



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: November 10, 2021
BOE APPROVED: December 9, 2021**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Wednesday, November 10, 2021 at Northwest Technical Center, 1000 Park Street, Ogdensburg, New York beginning at 6:00 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Cindy McLean, Michael Davis, Ward Remington, James Lattimer, Michael Miller and Kevin Wells

Excused: William Cartwright

Others Present: Thomas Burns, Darin Saiff, Maureen Bouchey, Nicole Ashley, Kevin Perretta, Lori Remington, Jill Farrand, Jane Akins, Renee' Langtry-Green, Steve Putman, Michael Lahey of MARCH Associates, and Rob Gray of C & S

All members stood for the Pledge of Allegiance.

The Board was provided a tour of the building with highlights of the capital project.

**No. 2022 – 066
CAPITAL PROJECT
– CHANGE ORDER**

Motion made by Remington seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve Change Order EC-02-SWT (ENI) – Mass Notification and Building Security System Devices in the amount of \$76,114.00.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present
Nays: None

No. 2022 - 067
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:

Motion made by Davis seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

No. 2022 – 068
EXTERNAL AUDIT

Motion made by Miller seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does accept the external audit as presented by external auditors, Bowers and Company, CPSs, PLLC.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present

Nays: None

No. 2022 – 069
INSTRUCTIONAL
TECHNOLOGY
STATE-WIDE
LICENSING
AGREEMENTS

Motion made by Wells seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does approve following resolution:

WHEREAS, the St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the St. Lawrence-Lewis Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, that the St. Lawrence-Lewis Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the agreements, and,

BE IT FURTHER RESOLVED, that the St. Lawrence-Lewis Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2022 – 070
INSTALLMENT
PURCHASES**

Motion made by Davis seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does approve following installment purchases for:

- Ogdensburg Free Academy District for eight (8) network printers with Xerox which will be approved by their Board of Education meeting on November 15, 2021.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2022 - 071
CONSENT AGENDA**

Motion made by Remington, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Meeting – [October 14, 2021](#) and Special Board Meeting - [November 1, 2021](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending October 31, 2021
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 2,685,588.99
Federal Fund	\$ 701,604.39
Trust & Agency Fund	\$ 420.89
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 2,620,338.96
Capital Equipment Reserve	\$ 204,996.62

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 72,370,007.10

- [Fire Inspection Report](#)
(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)

- [Local Bids – Southwest Technical Center and ESC](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Bid awards for surplus items for Southwest Technical Center and the ESC to the highest bidder.

- [Donations](#)
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Donation of the following surplus items from Southwest Tech and the ESC:

- Item 11 - Tool Box from Southwest Tech to Parishville CSD
- Item 21 – Work Bench w/ Lathe from Southwest Tech to Hermon Dekalb CSD
- Item 28 – Misc. Power & Hand Tools from Southwest Tech to Parishville CSD
- Item 52 – Grizzly Dust Collector from Southwest Tech to Hermon Dekalb CSD
- Item 81 – Push Mower from ESC to Massena CSD
- Item 82 – Divider on Wheels from ESC to Canton CSD
- Item 87 – 2013 Ford Van from ESC to Massena CSD

- [Cooperative Bids](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

- Produce November/December 2021

Yeas: All members present

Nays: None

Reports:

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items:

None

Informational Items:

A. Update on Facilities – K. Perretta

B. Update on Capital Project – Michael Lahey, MARCH Associates & Rob Gray, C&S Companies

Both Mike Lahey and Rob Gray provided a detailed update on the capital project for the Board. Mike Lahey reviewed the below capital project change orders with the Board. Any change orders below the \$50,000

threshold, District Superintendent Burns has authorization to sign. The change orders are listed below:

Southwest Technical Center:

- Change Order No. EC-01 – ENI
- Electrical extras - \$12,525.98

Seaway Technical Center

- Change Order No. GC-14 - Whitton
- GC extras - \$33,583.05

- Change Order No. GC-15 - Whitton
- Floor prep and underlayment per unit price - \$6,560.00

- Change Order No. 16 – Whitton Construction
- GC extras - \$8,337.43

C. December meeting to be held at Seaway Technical Center on Thursday, December 10, 2021 at 4 pm.

Presentations: Steve Putman, Seaway Tech Principal

Other: None

**No. 2022 – 072
EXECUTIVE
SESSION**

Motion made by McLean, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, enter into executive session to discuss the employment of a particular person at 8:20 pm.

Yeas: All members present
Nays: None

The Board returned from Executive Session at 8:26 pm.

**No. 2022 - 073
ADJOURNMENT**

Motion made by Wells, seconded McLean by to adjourn the meeting at 8:27 pm.

Yeas: All members present
Nays: None

Maureen A. Bouchey, District Clerk