



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: March 10, 2022  
BOE APPROVED: April 7, 2022**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, March 10, 2022 at the Educational Service Center, 40 W. Main Street, Canton, New York beginning at 6:00 pm.

**Roll Call:**

Present: Roger Bennett, Jack Zeh, Cindy McLean, Ward Remington, Michael Davis, William Cartwright, and Kevin Wells

Absent: Michael Miller

Zoom: James Lattimer and Michael Lahey of MARCH Associates (left meeting at 6:14 pm)

Others Present: Thomas Burns, Darin Saiff, Maureen Bouchey, Nicole Ashley, Kevin Perretta, Jane Akins, Lori Remington, Jill Farrand, and Marshall Fiese

All members stood for the Pledge of Allegiance.

**No. 2022 - 091  
ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Motion made by Zeh seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**No. 2022 – 092  
PURCHASE MEALS**

Motion made by Remington, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the ability for the District Superintendent to purchase meals for component district superintendents during meetings and conferences with the school credit card. All receipts will be turned into the Business Office for proper payments.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2022 – 093  
IT INTERN**

Motion made by Remington, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the temporary appointment of Lucas LaRose to the paid position of IT Clerk Intern, 20 hours per week, to shadow employees in the IT department beginning March 14, 2022 through June 30, 2022 with the initial assignment being ESC Canton, through the Work Try Out Program.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2022 – 094  
EDUCATIONAL  
TECHNOLOGY  
SPECIALIST INTERN**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Educational Technology Specialist Intern, Hunter McDermott, unpaid, totaling 100 hours, to shadow Educational Technology Specialists/Professional Development Coaches, effective March 11, 2022 with the initial assignment being the ESC.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2022 – 095  
NY DISTANCE  
LEARNING  
CONSORTIUM**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the participation in the NYS Distance Learning Contract Consortium for the 2022-2023 school year with the understanding that each BOCES pays one center to RFP and bid distance learning software applications. The cost associated is \$2,200.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2022 – 096  
NYS  
INSTRUCTIONAL  
CONSORTIUM**

Motion made by Davis, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the participation in the NYS Instructional Contract Consortium for the 2022-2023 school year with the understanding that each BOCES pays one center to RFP and bid instructional software applications which are procured through the Instructional Technology (6360) CoSers and supported by professional development and training through Model Schools (6368). The cost associated is \$5,500.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2022 - 097  
CONSENT AGENDA**

Motion made by Remington, seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Meeting – [February 10, 2022](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer's Report for period ending February 28, 2022  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 6,047,775.44
Federal Fund	\$712,294.70
Trust & Agency Fund	\$ 717.43
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 2,691,501.25
Capital Equipment Reserve	\$ 205,003.36

B. Current Budget Allocation

[Budget Report](#)  
[District Billing](#)

General Fund Budget..... \$ 72,752,948.49

- [Adoption of the St. Lawrence-Lewis Counties 2022-2023 Common Calendar](#)  
(In accordance with [Board Policy #7320](#) – School Calendar / School Day)  
  
Rationale: The common school calendar for the 2022-2023 school year has been adopted and approved by the majority of the component school districts in the St. Lawrence-Lewis BOCES Sole Supervisory District. The calendar, as presented, is ready for approval and adoption by the BOCES BOE.
  
- [Donation](#)  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)  
  
Rationale: The New York State Power Authority donated COVID supplies to be distributed to component school districts and the BOCES programs.
  
- Cooperative Purchasing  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
  - Fuel Oil – 2022-2023
  - LP Gas/Propane – 2022-2023
  - Gasoline – 2022-2023
  - ULSD-ULSK – 2022-2023
  
- [Establish Hourly/Per-Diem/Stipend Rates for 2021 - 2022 Year](#)  
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present

Nays: None

**Reports:**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items:**

None

**Informational Items:**

A. Update on Facilities – K. Perretta

B. Update on Capital Project – Michael Lahey, MARCH Associates

Mike Lahey provided a detailed update on the capital project for the Board.

The following change orders were reviewed with the Board:

- Change Order #EC-04 – NWT – Collins Hammond – Add: \$4,905.17
- Change Order #GC-01 – NWT – B & C – Credit: \$42,085.01
- Change Order #MC-02 – NWT – Lawman – Credit: \$162,058.67
- Change Order #RC-03 – NWT – PTL – Credit: \$5,511.07

- Change Order #MC-01 – SEA – Northern Mechanicals – Credit: \$63,374.94
- Change Order #RC-02 – SEA – PTL – Credit: \$3,617.99
- Change Order #FSE-02 – SEA – J. Flihan – Credit: \$1,246.70
- Change Order #MC-01 – SWT – Lawman – Credit: \$119,106.60
- Change Order #FSE-03 – SWT – J. Flihan – Credit: \$2,876.28

**Presentations:** Lori Remington – Cybersecurity 2D and Annual IT Updates

**Other:** None

**No. 2022 - 098  
ADJOURNMENT** Motion made by Davis, seconded Wells by to adjourn the meeting at 7:18 pm.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**