



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: June 2, 2022
BOE APPROVED: July 7, 2022**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, June 2, 2022 at the Educational Service Center, 40 W. Main Street, Canton, New York beginning at 5:30 pm.

Roll Call:

Present: Roger Bennett, Ward Remington (arrived at 5:45 pm), James Lattimer, Cindy McLean, William Cartwright, Jack Zeh and Michael Miller

Excused: Kevin Wells and Michael Davis

Others Present: Thomas Burns, Maureen Bouchey, Nicole Ashley, Kevin Perretta, Renee' Langtry-Green, Jane Akins, and Lori Remington

All members stood for the Pledge of Allegiance.

The Board of Education acknowledged the 2021-2022 BOCES retirees:

- Marilyn Bartlett – 6-1/2 years of service
- Anne Bender – 21 years of service
- Peter Bertrand – 10 years of service
- Jeanette Bessette – 11-1/2 years of service
- Bonnie Churco – 23 years of service
- Mark Crandall – 14-1/2 years of service
- Lori Davis – 19-1/2 years of service
- Kathleen Duffany – 37 years of service
- Tracy Elliott – 28 years of service
- Marie Fitzpatrick – 38-1/2 years of service
- Lisa Kingston – 28 years of service
- Katie Lynch – 8-1/2 years of service
- Anne Marie Massic – 25 years of service
- Bethany McCarney-Ives – 28 years of service
- Lee-ann Morgan – 18 years of service

Elizabeth Mott – 21 years of service
Carl Normandin – 19-3/4 years of service
Darlene O'Marah – 15-1/2 years of service
Shari Sharpe – 21-1/2 years of service
Patricia Smithers – 27-1/2 years of service
Laurel Thompson – 29 years of service
William Trombley – 25 years of service
Barry Verville – 6 years of service
Elayne Woodcock – 13 years of service

No. 2022 - 123
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:

Motion made by McLean seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

No. 2022 – 124
UNEMPLOYMENT
RESERVE FUND

Motion made by Zeh, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending the New York State Unemployment Insurance payments, up to \$165,000, from the Unemployment Insurance Reserve for the 2021-2022 fiscal year.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

No. 2022 – 125
2022-2023 BOCES
RESERVE PLAN

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the funding plan for the previously established reserve funds.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present

Nays: None

No. 2022 – 126
TRANSFER OF
MONIES

Motion made by Zeh, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following transfers from General Fund 002 CoSer into the Capital Fund for future paving projects:

- Up to \$55,000 (capital expenditure)
- Up to \$750,000 (program expense)

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

No. 2022 – 127
ACCRUED
EMPLOYEE
BENEFITS LIABILITY

Motion made by Miller, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize transferring up to \$250,000.00 into the Reserve for Accrued Employee Benefits Liability from the General Fund on June 30, 2022 to accrue unused accumulated leave time for those anticipated to separate from service in the 2022-2023 school year.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

No. 2022 – 128
ACCRUED
EMPLOYEE
BENEFITS LIABILITY

Motion made by McLean, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does to authorize expending up to \$250,000 from the Reserve for Accrued Employee Benefits Liability to pay for unused accumulated leave time for those separating from service in the 2021-2022 school year.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

No. 2022 – 129
LEASE AGREEMENT

Motion made by Lattimer, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the lease agreement between Crown Castle and St. Lawrence-Lewis BOCES, for the repeater based in Star Lake. The term of the lease shall commence on 8/1/2022 through 7/31/2025. The rent will be in the sum of \$422.31 and escalate the license annually at 2%.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

No. 2022 - 130
CONSENT AGENDA

Motion made by Miller, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Meeting – [May 10, 2022](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Transportation – 2022-2023
 - Health – 2022-2023
 - Milk – 2022-2023
 - Institutional Paper Supplies – monthly – 2022-2023
 - Cosmetology – 2022-2023
 - Athletics – 2022-2023
 - Science – 2022-2023
 - Furniture – 2022-2023
 - Ice Cream – 2022-2023
 - Audio-Video & Computer Supplies – 2022-2023
 - Music – 2022-2023

- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - One (1) USED Hunter Alignment Machine, approximately 6 years old for the automotive program at Southwest Technical Center by Mohawk Lifts/Jim Hinman with an approximate value of \$4,000.00.

- Intermunicipal Cooperation Agreement – Town of Fowler
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of the Intermunicipal Cooperation Agreement between St. Lawrence-Lewis BOCES and the Town of Fowler for purposes of shared resources in the undertaking of public works or other municipal and/or education related projects and services for the period of July 1, 2022 – June 30, 2023.

- Certification Re-Approval of Three (3) CTE Programs
(In accordance with [Board Policy #7170](#) – Instructional Technology)
 - Automotive Technologies
 - Building Trades
 - Graphic Communications

Yeas: All members present
Nays: None

Reports: [Thomas R. Burns, District Superintendent](#)
[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items: None

Informational Items: A. Update on Facilities – K. Perretta

Presentations: None

Other: July 7, 2022 at 4:00 pm – Public Hearing on District-Wide School Safety Plan

**No. 2022 – 131
EXECUTIVE
SESSION**

Motion made by McLean, seconded by Zeh.

Resolved that the Board of Education of the St. Lawrence-Lewis BOCES does enter into Executive Session for the matters related to negotiations, litigation, and the employment history of a particular person at 6:10 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 6:44 pm

**No. 2022 - 132
ADJOURNMENT**

Motion made by Miller, seconded by McLean to adjourn the meeting at 6:46 pm.

Yeas: All members present

Nays: None

Maureen A. Bouchey, District Clerk