



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: December 9, 2021
BOE APPROVED: January 13, 2022**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, December 9, 2021 at Seaway Technical Center, 3606 State Highway 58, Gouverneur, New York beginning at 4:00 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Cindy McLean, Michael Davis, Ward Remington, James Lattimer, Michael Miller, William Cartwright, and Kevin Wells

Others Present: Thomas Burns, Darin Saiff, Maureen Bouchey, Nicole Ashley, Kevin Perretta, Lori Remington, Jane Akins, Renee' Langtry-Green, Lori Sheffield, Marshall Fiese, Michael Lahey of MARCH Associates, and Rob Gray of C & S

All members stood for the Pledge of Allegiance.

The Board was provided a tour of the building with highlights of the capital project.

**No. 2022 - 074
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by Remington seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

**No. 2022 – 075
PART Q OF
CHAPTER 57 OF
THE LAWS OF 2017**

Motion made by McLean seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following for the St. Lawrence-Lewis Transition Services Department:

Thomas R. Burns is the District Superintendent of the St. Lawrence-Lewis BOCES and is duly authorized by the St. Lawrence-Lewis Board of Education to provide this attestation and certification on its behalf.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning January 1, 2022 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff and direct support professionals as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning April 1, 2022 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff, direct support professional and clinical staff as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

Such funding will not be and was not used for any other purpose or expense.

Funds received will be used solely to support salary and salary-related fringe benefit increases for the staff described above.

Yeas: All members present

Nays: None

**No. 2022 - 076
CONSENT AGENDA**

Motion made by Remington, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Meeting – [November 10, 2021](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer's Report for period ending November 30, 2021](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

| | |
|----------------------------|----------------|
| General Fund | \$2,983,839.58 |
| Federal Fund | \$751,840.71 |
| Trust & Agency Fund | \$510.98 |
| Payroll Fund | \$ 0.00 |
| Capital Renovation Project | \$2,230,627.20 |
| Capital Equipment Reserve | \$204,998.30 |

B. Current Budget Allocation

Budget Report
District Billing

General Fund Budget..... \$ 71,598,247.59

- Local Bids – Northwest Technical Center and ESC
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Bid awards for surplus items for Northwest Technical Center and the ESC to the highest bidder.

- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - Donation of the following surplus items from Northwest Tech:
 - Item 3 – Shelf rack on wheels – Massena CSD
 - Item 4 – Shelf storage metal rack – Potsdam CSD
 - Item 7 - Milwaukee skill saw – Parishville-Hopkinton CSD
 - Item 10 – Snap on wall mount tool boxes – Parishville-Hopkinton CSD
 - Item 23 – Vice for bench – Parishville-Hopkinton CSD
 - Item 25 – Box of sockets & wrenches – Potsdam CSD
 - Item 26 – Tool box of sockets – Parishville-Hopkinton CSD
 - Item 33 – Safety cabinet – Massena CSD
 - Item 34 – Metal work bench – Parishville-Hopkinton CSD
 - Item 35 – Sander – Potsdam CSD
 - Item 36 – Scroll saw – Hermon-Dekalb CSD
 - Item 42 – Lincoln electric welder – Potsdam CSD
 - Item 49 – Drill press – Massena CSD
 - Item 50 – Wooden storage unit on wheels – Massena CSD
 - Item 65 – Tool box – Massena CSD
 - Item 76 – Washer – Morristown CSD

- Cooperative Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
 - Institutional Paper – 2nd half 2021-2022
 - Institutional Paper (monthly) – 2021-2022
 - Computer Supplies – 2nd half 2021-2022

Yeas: All members present

Nays: None

Reports:

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items:

Memorandum of Agreement with the SLLBOCES Teachers' Association

No. 2022 – 077
MOA – TEACHERS’
ASSOCIATION

Motion made by Davis, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the ratification of the Memorandum of Agreement between the St. Lawrence-Lewis BOCES Teachers’ Association and the St. Lawrence-Lewis BOCES Board of Education.

(In accordance with [Board Policy #5230](#) – Negotiations)

Yeas: All members present

Nays: None

Informational Items:

- A. Update on Facilities – K. Perretta
- B. Update on Capital Project – Michael Lahey, MARCH Associates & Rob Gray, C&S Companies
- C. District Superintendent Evaluation Form due by December 30, 2021

Presentations:

Lori Sheffield, Seaway Tech Principal

Other:

None

No. 2022 - 078
ADJOURNMENT

Motion made by Remington, seconded by McLean to adjourn the meeting at 6:29 pm.

Yeas: All members present

Nays: None

Maureen A. Bouchey, District Clerk