



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, November 14, 2019 – 6:00 pm

St. Lawrence-Lewis BOCES 2019 - 2020 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To develop a better model, to continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners.
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate the BOCES CTE capital project. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- To provide school district and BOCES staff the baseline data that they need to connect district goals and professional development to the needs of their students. Data will include student performance on state assessments, graduation data, and early warning data to identify individual students who are at risk of not graduating on time.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical and mental well-being.
- To provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AUDIT COMMITTEE to meet with the auditors, Nicole Ashley, and Thomas Burns at 5:30 pm.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Personnel – Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

A motion is needed to approve the Personnel as presented in Attachment “A”.

- V. [Capital Financing Through the Dormitory Authority of the State of New York \(DASNY\) – Bond Resolution](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the delegating power to the President of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties, New York (“BOCES”), to authorize participation in the issuance by the Dormitory Authority of the State of New York on behalf of said BOCES of not exceeding \$43,000,000 lease revenue bonds, including authorization for the execution of leases and related documentation.

- VI. [External Audit](#)
(In accordance with [Board Policy #4484](#) – Financial Accountability)

A motion is needed to accept the external audit and corrective action plan as presented by external auditors, Bowers and Company, CPSs, PLLC.

- VII. Consent Agenda Items for Action

- Minutes of [October 9, 2019](#) Special Meeting
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- Treasurer's Report for period ending October 31, 2019
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

| | |
|----------------------------|---------------|
| General Fund | \$ 648,580.89 |
| Federal Fund | \$ 403,020.51 |
| Trust & Agency Fund | \$ 167.63 |
| Payroll Fund | \$ 0.00 |
| Capital Renovation Project | \$ 38,235.72 |
| Capital Equipment Reserve | \$ 310,634.39 |

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 68,962,506.22

- Appointment of 2019-2020 School District Officers
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)
 - Title VII Civil Rights Officer for Employees – Andrew Silver, Attorney at Law
 - Chief Information Officer – Darin Saiff
 - Chief Information Security Officer – Lori Remington
 - Data Privacy Officer – Darin Saiff
- Appointment of OPWDD Medicaid Committee
 - OPWDD Medicaid Committee
 - Medicaid Compliance Officer: Andrew Silver, Attorney at Law
- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - Donation to Northwest Technical Center FFA Chapter in the amount of \$719.00 from Zoetis on behalf of our veterinary, animal health reseller and distributor customers.
- Approval of Wright Express Card (gas card)
(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - a. Produce – November/December 2019
 - b. Copy Paper 2nd half 2019-2020
 - c. Instructional Paper – 2nd half 2019-2020
 - d. Toners/Inks – 2nd half 2019-2020

- Staff Conference
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
 - Tracy Sharlow and Samuel Bradman, PE teachers to attend The New York State Association for Health, Physical Education, Recreation and Dance (NYS AHPERD) Conference in Verona, New York from November 20 – 23, 2019.

 - Danielle Colterman to attend the 2020 National ESEA Conference in Atlanta, GA from February 3 – 8, 2020.

A motion is needed to approve the consent agenda items presented above.

VIII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

IX. Discussion Items

X. Information Items

- A. Update on Facilities – K. Perretta
- B. Statewide School Finance Consortium – Lake Placid – Monday, December 9 - 10 am – 3 pm

XI. Presentations

- A. Bryan Olson and Laurie Podvin of Bowers & Company – External Audit
- B. Hannah White – presentation on work in Republic of Uganda
- C. Summer School Presentation – Jill Farrand
- D. Enrollment Presentation by CTE Principals
 - a. Northwest Tech – L. Jenne
 - b. Seaway Tech – S. Putman
 - c. Southwest Tech – L. Sheffield

XII. Other

XIII. Pass-Around Information

XIV. Adjournment