

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



**Board of Education Meeting Date: June 6, 2019
BOE APPROVED:**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, June 6, 2019 at the Educational Services Center, 40 W. Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 5:30 p.m.

Roll Call:

Present: Roger Bennett, William Cartwright, Michael Davis, Cindy McLean, James Lattimer, Marjorie McCullough, Jack Zeh, and James Young

Excused: Michael Miller

Others: Thomas Burns, Darin Saiff, Maureen Bouchey, Nicole Ashley, Kevin Perretta, Jane Akins, Renee' Langtry-Green, Rafael Olazagasti, Mollie Ladouceur, Jared Prashaw, Nanci Collins, Jon Hughes, Dylan Bradley, Carol Bradley, Steve Putman, Lori Sheffield, Jill Farrand, and Bob Domurat

All members stood for the Pledge of Allegiance.

PRESENTATION

A presentation was provided by Dylan Bradley, Seaway Tech Student – Presentation on Software Development and Collaboration with Clarkson University.

A presentation was provided by Jon Hughes, Nanci Collins, Mollie Ladouceur, and Jared Prashaw on their participation with the Marine Corps. For Educators at Parris Island

No. 2019 – 116

ALL PERSONNEL

**BOARD ACTION AS
FOLLOWS:**

Motion made by McLean, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2019 – 117
RETIREES**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby acknowledge the 2018-19 St. Lawrence-Lewis BOCES retirees:

- Lisa Ames – 21-1/2 years of service
- Barbara Bennett – 33 years of service
- John Bresett – 12 years of service
- Melanie Clark – 20 years of service
- Kathleen Colarusso – 14 years of service
- Pamela Curtis – 25 years of service
- Robert Domurat – 35 years of service
- Patti Fisher – 21 years of service
- Cheryl Harper – 33 years of service
- Jani Hobbs – 5-1/2 years of service
- Brenda Jenkins – 19 years of service
- Craig Lalonde – 37 years of service
- Ann Lesperance – 20 years of service
- Carol McKendree – 24-3/4 years of service
- Debra Pearl – 33 years of service
- Kaila Perrault – 32-3/4 years of service
- Jeanette Perry – 19 years of service
- Beth Reynolds – 20 years of service
- Leanne Saxby – 30 years of service
- Ronald Shirtz – 27 years of service
- Theresa Smith – 39 years of service
- Susan Theisen – 34 years of service
- Stanley Young, Jr. – 17 years of service

Yeas: All members present

Nays: None

**No. 2019 – 118
DISTANCE
LEARNING
CONTRACTS**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does approve:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2019-2020 fiscal year for Apex, Blackboard, Desire 2 Learn, Edgenuity, Edmentum, FEV tutor, Florida Virtual School, Instructure, It's Learning, iTutor, Odysseyware, Pearson, Right Reason, Schoology and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2019 – 119
ADMINISTRATOR &
NON-UNIT
MEMBERS
[ADDENDUM](#)**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the changes in the Administrators' Group and Non-Unit Member Addendum.

(In accordance with [Board Policy #5230](#) – Negotiations)

Yeas: All members present

Nays: None

**No. 2019 – 120
OGDENSBURG
BOYS' AND GIRLS'
CLUB [LEASE](#)**

Motion made by Young seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the one-year lease agreement between the Ogdensburg Boys' and Girls' Club and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium and game room located at 610 Patterson Street, Ogdensburg, NY. The term of the agreement shall be \$4,800 for the period of September 4, 2019 - June 16, 2020.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2019 – 121
UNEMPLOYMENT
RESERVE FUND**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending the New York State Unemployment Insurance payments, up to \$27,000, from the Unemployment Insurance Reserve for the 2018-2019 fiscal year.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2019 – 122
MASSENA LIBRARY
LEASE**

Motion made by McLean seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the three-year lease agreement between the Massena Public Library and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the Massena Public Library located at 41 Glenn Street, Massena, NY. The term of the agreement shall be \$400 per month beginning July 1, 2019 through June 30, 2022.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2019 – 123
RESERVE PLAN**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the funding plan for the previously established reserve funds.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present

Nays: None

**No. 2019 – 124
TRANSFER OF
MONIES FROM
GENERAL FUND TO
CAPITAL FUND**

Motion made by Young, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the transfer up to \$250,000 from the General Fund 002 CoSer into the Capital Fund for the future CTE renovation project and up to \$275,000 for future storage building projects.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

**No. 2019 – 125
RESERVE FOR
ACCRUED
EMPLOYEE
BENEFITS
LIABILITY**

Motion made by Young, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize transferring up to \$100,000.00 into the Reserve for Accrued Employee Benefits Liability from the General Fund on June 30, 2019 to accrue unused accumulated leave time for those anticipated to separate from service in the 2019-2020 school year.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

**No. 2019 – 126
RESERVE FOR
ACCRUED
EMPLOYEE
BENEFITS
LIABILITY**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending up to \$160,000 from the Reserve for Accrued Employee Benefits Liability to pay for unused accumulated leave time for those separating from service in the 2018-2019 school year.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

**No. 2019 – 127
CONSENT AGENDA**

Motion made by Young, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

Minutes of the [May 9, 2019](#) meeting

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Treasurer's Report for period ending May 31, 2019

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 4,414,375.28
Federal Fund	\$ 481,866.72
Trust & Agency Fund	\$ 230.69
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 84,769.08
Capital Equipment Reserve	\$ 310,621.37

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 69,068,668.48

Cooperative Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

- Furnishing
- Health Supplies
- Technology / Shop Supplies
- Audio-Visual Supplies
- Computer Supplies – 1st Half
- Athletic Supplies
- Musical Instruments

Staff Conference

(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Thomas Burns, Darin Saiff, Jane Akins, and Renee' Langtry-Green to attend the AESA (Association of Educational Service Agency) Conference in Phoenix, Arizona from December 3 – 8, 2019.

Establish Hourly/Per-Diem/Stipend Rates for 2018-2019 Year

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Certification Re-Approval of Two CTE Programs

(In accordance with [Board Policy #7170](#) – Instructional Technology)

Re-approval:

- Criminal Justice
- Software Development and Business Design

Certification of Adult Education Course – EPE (Employment Preparation Education) Application

(In accordance with [Board Policy #7170](#) – Instructional Technology)

- Approval of Introduction to Human Services for students aged 21 or older.

Yeas: All members present

Nays: None

Reports: [Thomas R. Burns, District Superintendent](#)
[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items: None

Informational Items: Update on Facilities – K. Perretta
Area 6 Dinner Meeting – Malone Golf Club – Tuesday, July 30, 2019 at 5 pm
NYSSBA School Board Appreciation Week – Tuesday, 6/25 at Hotel Saranac

Other: None

Pass-Around Information: None

**No. 2019 – 128
EXECUTIVE
SESSION**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Yeas: All members present

Nays: None

The Board returned from Executive Session at 7:27 pm.

**No. 2019 – 129
DISTRICT SUPT.
SALARY JULY 1,
2019 – JUNE 30,
2020**

Motion made by Young, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES does hereby approve the salary (local BOCES share) of the District Superintendent of \$133,268 from July 1, 2019 through June 30, 2020. Superintendent Burns will move to Rider 11 with a 10% contribution for health insurance.

(In accordance with [Board Policy #1310](#) – Powers and Duties of the Board and Its Officers)

Yeas: All members present

Nays: None

**No. 2019 - 130
ADJOURNMENT**

Motion made by McCullough, seconded Young by to adjourn the meeting at 7:35 p.m.

Yeas: All members present

Nays: None

Maureen A. Bouchey, District Clerk