

ST. LAWRENCE-LEWIS BOCES

CLAIMS AUDITOR REPORT

Claims audited for the quarter ending December 31, 2019

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|-------------------|------|
| October 31, 2019 | 1079 |
| November 30, 2019 | 828 |
| December 31, 2019 | 839 |

Findings for the quarter were as follows:

October- No issues found

November- CK #238770; PO #A20-02006; Frontenac Crystal Springs; Invoice #911516; \$11.50; PO dated 10/4/19; Invoice dated 10/3/19; Must obtain prior approval before making any purchases; Special Education Dept.

CK# 238964; PO #A20-01995; Century Linen; Invoice # 724491; \$35.00; PO dated 10/4/19; Invoice dated 10/3/19; Must obtain prior approval before making any purchases; SATC

December- CK#239186; PO #A20-02608; Johnston's Water; Invoice #054018; \$29.75; PO dated 11/6/19; Invoice dated 11/5/19; Must obtain prior approval before making any purchases; NWT

CK #239388; PO #A20-02626; Renzi; Invoice #2107872; \$261.49; PO dated 11/6/19; Invoice dated 11/5/19; Must obtain prior approval before making any purchases; NWT

CK #239447; PO #A20-02742; Century Linen; Invoice #755005; \$35.52; PO dated 11/14/19; Invoice dated 11/12/19; Must obtain prior approval before making any purchases; NWT

CK #239624; PO #A20-02629; Price Chopper; Invoice #02051704; \$73.93; PO dated 11/6/19; Invoice dated 11/5/19; Must obtain prior approval before making any purchases; NWT

All corrections were made, any questions answered, and problems promptly resolved. The business office staff continues to be very cooperative.

Amy E. Paulette, Internal Claims Auditor

