



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, December 12, 2019 – 4:00 pm

St. Lawrence-Lewis BOCES 2019 - 2020 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To develop a better model, to continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners.
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate the BOCES CTE capital project. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- To provide school district and BOCES staff the baseline data that they need to connect district goals and professional development to the needs of their students. Data will include student performance on state assessments, graduation data, and early warning data to identify individual students who are at risk of not graduating on time.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical and mental well-being.
- To provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. Personnel – Attachment “A”
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

A motion is needed to approve the Personnel as presented in Attachment “A”.

- V. Withdrawal of Bid
(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

A motion to approve the withdrawal of the bid award from the October 9, 2019 Board meeting to Airgas for the Miller Welding Racks – quantity of three (3) for Southwest CTE Center in the total amount of \$54,705.45.

- VI. Local Bid
(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

A motion is needed to approve the bid award for the low bidder meeting specifications for the Miller Welding Racks – quantity of three (3) for Southwest CTE Center:

Jackson Welding & Gas Products- \$18,994.95 per unit for a total of \$56,984.84

- VII. Fire Inspection Report
(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCRR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)

A motion is needed to accept the Annual Fire Inspection conducted on November 21, 2019.

VIII. Certification Pursuant to Part Q of Chapter 57 of the Laws of 2017

A motion is needed to approve the following for the St. Lawrence-Lewis Transition Services Department:

Thomas R. Burns is the District Superintendent of the St. Lawrence-Lewis BOCES and is duly authorized by the St. Lawrence-Lewis Board of Education to provide this attestation and certification on its behalf.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning January 1, 2020 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff and direct support professionals as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning April 1, 2020 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff, direct support professional and clinical staff as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

Such funding will not be and was not used for any other purpose or expense.

Funds received will be used solely to support salary and salary-related fringe benefit increases for the staff described above.

IX. Installment Purchases

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES' best financial interest to acquire the equipment for the benefit of the District because:

- It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchases for five (5) network printers for Clifton-Fine Central School, contingent upon their Board approval at the December 16, 2019 meeting. The total cost of the equipment for the five copiers is \$101,293.80, a 60-month contract at \$1,688.23 per month.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

- X. Approval of Education Law 2-d Opt-In
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

The Board of Education approved a motion to approve the following:

This Education Law 2-d Opt-In (“Opt-In”) is executed and entered into as of the date of execution specified below (“Effective Date”), by the School District identified below (“District”).

WHEREAS, Google LLC (“Vendor”), a corporation having its principal offices at 1600 Amphitheatre Parkway, Mountain View, CA, 94043, provides certain services to the District pursuant to certain contractual arrangements and Vendor Terms of Service (“TOS”) entered into between District and Vendor; and,

WHEREAS, the State of New York has enacted New York Education Law 2-d; and,

WHEREAS, Erie 1 Board of Cooperative Educational Services (“Erie 1 BOCES”), a municipal corporation organized and existing under the Education Law of the State of New York having its principal offices at 355 Harlem Road, West Seneca, NY 14224, has entered into an EDUCATION LAW 2-d Agreement (“Agreement”) in order to address and give binding effect to the terms of New York Education Law 2-d and Section 1.8 of which Agreement provides that school districts can become party to the Agreement by executing a written opt-in to do so; and,

WHEREAS, District wishes to become party to the Agreement;

NOW THEREFORE, District attests and agrees as follows:

- 1. District has evaluated its needs with respect to New York Education Law 2-d and wishes to become subject to the terms of the Agreement;**
- 2. District hereby formally notifies Erie 1 BOCES and confirms that it is opting into the Agreement in accordance with Section 1.8 thereof.**
- 3. By executing this Opt-In, District agrees to be bound by and to comply with the terms of the Agreement.**

- XI. Consent Agenda Items for Action

- Minutes of [November 14, 2019](#) Special Meeting
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending November 30, 2019
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 1,941,850.06
Federal Fund	\$ 672,671.25
Trust & Agency Fund	\$ 170.77
Payroll Fund	\$ 214.75
Capital Renovation Project	\$ 38,237.54
Capital Equipment Reserve	\$ 310,636.95

B. Current Budget Allocation

Budget Report
+District Billing

General Fund Budget..... \$ 68,896,486.60

- Establish Hourly/Per-Diem/Stipend Rates for 2019-2020 Year
(In accordance with Board Policy #5151 – Temporary and Part-time Employees)
- Transfer of Unexpended Funds
(In accordance with Board Policy #4130 – Administration of Budget and Board Policy #4440 – Accountability of BOCES Funds)

Transfer of \$43,450.27 from Future CTE renovation project to future storage building project.

A motion is needed to approve the consent agenda items presented above.

XII. Reports

A. **Thomas R. Burns, District Superintendent**

B. **Darin Saiff, Assistant Superintendent** for Instruction

XIII. Discussion Items

XIV. Information Items

A. Update on Facilities – K. Perretta

XV. Presentations

XVI. Other

XVII. Pass-Around Information

XVIII. Adjournment