



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**SOLE SUPERVISORY DISTRICT**  
**ST. LAWRENCE-LEWIS COUNTIES**  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

## **BOARD MEETING AGENDA**

Thursday, August 22, 2019 – 4:00 pm

---

### **St. Lawrence-Lewis BOCES 2018 - 2019 Board of Education Goals**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements.
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners. (surveys)
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate the BOCES CTE capital project. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam and St. Lawrence University, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program
- To provide school district and BOCES staff the baseline data that they need to connect district goals and professional development to the needs of their students. Data will include student performance on state assessments, graduation data, and early warning data to identify individual students who are at risk of not graduating on time
- The BOCES will investigate models of trauma-informed instruction for implementation across the region which will increase the cognitive capacity of all students.

## AGENDA

### Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

### Action Items

IV. Personnel – Attachment “A”

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

V. Local Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

**A motion is needed to approve the bid awards for building materials, to low bidder meeting specifications for Northwest CTE Center, Southwest CTE Center, and Seaway CTE Center with the rejection of Section 5, Items 3 & 4 of the general building materials:**

**Northwest CTE Center – Modular Home #41**

- General Bldg. Materials – White’s Lumber - \$37,550.79
  - Cabinets – White’s Lumber - \$6,975.39
  - Plumbing – Bicknell - \$2,949.79
  - Electrical – Everything Electric - \$4,961.53
- Total: \$ 52,437.50

**Southwest CTE Center – Modular Home #23**

- General Bldg. Materials – White’s Lumber - \$36,987.29
  - Cabinets – White’s Lumber - \$7,109.30
  - Plumbing – Bicknell - \$3,217.98
  - Electrical – Everything Electric - \$5,154.96
- Total: \$ 52,469.53

**Seaway CTE Center – Modular Home #5**

- General Bldg. Materials – White’s Lumber - \$37,548.59
  - Cabinets – White’s Lumber - \$6,975.39
  - Plumbing – Bicknell - \$2,949.79
  - Electrical – Everything Electric - \$4,961.53
- Total: \$ 52,435.30

**Grand Total Bid: \$ 157,342.33**

VI. [Local Bids](#)

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

**A motion is needed to approve the bid awards for the auction surplus items to the highest bidder meeting specifications.**

VII. [Donation](#)

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

**A motion is needed to approve the donation of the 2006 Chevrolet Van (VIN #1524) from the surplus auction items to Potsdam Central School District. The van has 98,555 miles, is donated “as is” “where is”, and with no monies being exchanged.**

VIII. Review and Approval of [Code of Conduct](#)

(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

**A motion is needed to approve the annual review of the Code of Conduct as required by Education Law.**

IX. [Professional Development Plan \(PDP\) for 2019-2020](#)

(In accordance with Commissioner’s Regulations as mandated by Part 100.2)

**A motion is needed to approve the St. Lawrence-Lewis BOCES Professional Development Plan (PDP) as mandated by Part 100.2 of the Commissioner’s Regulations.**

X. [Consent Agenda Items for Action](#)

- Minutes of [July 3, 2019 Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer’s Report for period ending July 31, 2019](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. [Account Balances](#)

General Fund	\$ 1,248,973.38
Federal Fund	\$ 410,844.14
Trust & Agency Fund	\$ 160.42
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 84,770.55
Capital Equipment Reserve	\$ 310,626.56

**Note:** Correction to June Balance in the Trust & Agency – balance should have been reported as \$158.16

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 67,492,826.44

- Cooperative Bids  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
  - Natural Gas
  - Produce (September / October 2019)
- Staff Conference  
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)  
  
Darin Saiff and Jennifer Myers S/CDN Meetings in Albany monthly for the 2019-2020 school year.  
  
Emily Lemieux, Denise LeMay, and Carolyn McPherson to attend the ASHA Convention for speech-language pathologists in Orlando, FL from November 20 – 24, 2019.
- [Establish Hourly/Per-Diem/Stipend Rates for 2019-2020 Year](#)  
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)
- Donation  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
  - Donation of various scrap metal from Alcoa in Massena, NY to Seaway Technical Center valued at \$2,000.
  - Donation to component school districts from the surplus auction items.
  - Donation of Hoshiasaki Ice Machine and R-12 Condensing Unit to Northwest Technical Center from Jordan Berghaus of JB Residential Services LLC with a total approximate value of \$500.
- [Employee Handbook](#)  
(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

**A motion is needed to approve the consent agenda items presented above.**

XI. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XII. Discussion Items

XIII. Information Items

A. Update on Facilities – K. Perretta

XIV. Presentations

A. Jane Akins – HVAC Program

XV. Other

XVI. Pass-Around Information

XVII. Adjournment