

**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**



**Board of Education Meeting Date: September 12, 2019  
BOE APPROVED: September 18, 2019**

The regular meetings of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, September 12, 2019 at the Educational Services Center, 40 W. Main Street, Canton, New York. Board President Roger Bennett called the meeting to order at 6:00 p.m.

**Roll Call:**

Present: Roger Bennett, William Cartwright, Michael Davis, Cindy McLean, James Lattimer, Marjorie McCullough, James Young, and Michael Miller

Absent: Jack Zeh

Others: Thomas Burns, Darin Saiff, Maureen Bouchey, Nicole Ashley, Kevin Perretta, Jane Akins, Renee' Langtry-Green, and Rafael Olazagasti

All members stood for the Pledge of Allegiance.

A public hearing was held at 5:45 pm on the District-Wide School Safety Plan.

**No. 2020 – 037**

**ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Motion made by McCullough, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.  
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2020 – 038  
EXPENDITURE –  
CTE EQUIPMENT  
RESERVE**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expenditures up to \$82,767.68 from the CTE Equipment Reserve Fund for:

- Welding racks at Southwest Tech Ctr. - \$64,739.99
- HVAC furnaces, heaters & air conditioners at Northwest Tech Ctr. - \$18,027.69

(In accordance with [Board Policy #4510](#) – Facilities Planning

Yeas: All members present

Nays: None

**No. 2020 - 039**  
**CONSENT AGENDA**

Motion made by Young, seconded by Miller.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

[Minutes of August 22, 2019 Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Bd. Mtgs.)

Treasurer’s Report for period ending August 31, 2019  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 818,900.45
Federal Fund	\$ 402,014.82
Trust & Agency Fund	\$ 161.90
Payroll Fund	\$ 4,369.02
Capital Renovation Project	\$ 84,771.56
Capital Equipment Reserve	\$ 310,629.20

B. Current Budget Allocation

[Budget Report](#)      [District Billing](#)

General Fund Budget..... \$ 68,029,301.64

Staff Conference  
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

- Shannon Pitcher-Boyea to attend the Leadership Institute: Supporting Whole School Whole District Reform in Literacy: K-8 Workshop at the Teacher’s College in New York City from October 15 – October 19, 2019.

Lease Agreement – Mount Morris  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of Wright Express Card (gas card)  
(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Approval of Technical Center Emergency Response Plans (ERP)  
(In accordance with [Board Policy #4510](#) – Facilities Planning)

- Northwest Technical Center
- Southwest Technical Center
- Seaway Technical Center

Yeas: All members present  
Nays: None

**Reports:** [Thomas R. Burns, District Superintendent](#)  
[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items:** Public Hearing prior to meeting on District-wide School Safety Plan – 30 day public comment period with adoption at October Board meeting

**Informational Items:** Update on Facilities – K. Perretta  
Board of Education Self Evaluations  
October Board of Education Meeting

**Presentations:** None

**Other:** Board of Education Goals for 2019-2020 – October BOE Meeting

**Pass-Around Information:** None

**No. 2020 - 040  
ADJOURNMENT** Motion made by Lattimer, seconded McLean by to adjourn the meeting at 7:22 p.m.

Yeas: All members present  
Nays: None

**Maureen A. Bouchey, District Clerk**