

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



**Board of Education Meeting Date: August 22, 2019
BOE APPROVED: September 12, 2019**

The regular meetings of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, August 22, 2019 at the Educational Services Center, 40 W. Main Street, Canton, New York. Board President Roger Bennett called the meeting to order at 4:00 p.m.

Roll Call:

Present: Roger Bennett, William Cartwright, Michael Davis, Cindy McLean, James Lattimer, Marjorie McCullough, Jack Zeh, and Michael Miller

Excused: James Young

Others: Thomas Burns, Darin Saiff, Maureen Bouchey, Nicole Ashley, Kevin Perretta, Jane Akins, Renee' Langtry-Green, Lori Remington, Jennifer Myers, and Rafael Olazagasti

All members stood for the Pledge of Allegiance.

**No. 2020 - 028
EXECUTIVE
SESSION**

Motion made by Cartwright, seconded by Davis.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purposes of the employment history of a particular person leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 4:01 pm.

Yeas: All members present
Nays: None

The Board returned to regular session at 4:09 pm.

**No. 2020 – 029
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by McLean, seconded by Miller.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

**No. 2020 – 030
LOCAL BIDS**

Motion made by McCullough, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid awards for building materials, to low bidder meeting specifications for Northwest CTE Center, Southwest CTE Center, and Seaway CTE Center with the rejection of Section 5, Items 3 & 4 of the general building materials:

Northwest CTE Center – Modular Home #41

- General Bldg. Materials – White’s Lumber - \$37,550.79
- Cabinets – White’s Lumber - \$6,975.39
- Plumbing – Bicknell - \$2,949.79
- Electrical – Everything Electric - \$4,961.53

Total: \$ 52,437.50

Southwest CTE Center – Modular Home #23

- General Bldg. Materials – White’s Lumber - \$36,987.29
- Cabinets – White’s Lumber - \$7,109.30
- Plumbing – Bicknell - \$3,217.98
- Electrical – Everything Electric - \$5,154.96

Total: \$ 52,469.53

Seaway CTE Center – Modular Home #5

- General Bldg. Materials – White’s Lumber - \$37,548.59
- Cabinets – White’s Lumber - \$6,975.39
- Plumbing – Bicknell - \$2,949.79
- Electrical – Everything Electric - \$4,961.53

Total: \$ 52,435.30

Grand Total Bid: \$ 157,342.33

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2020 – 031
[LOCAL BIDS](#)**

Motion made by McLean, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid awards for the auction surplus items to the highest bidder meeting specifications.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2020 – 032
DONATION**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the donation of the 2006 Chevrolet Van (VIN #1524) from the surplus auction items to Potsdam Central School District. The van has 98,555 miles, is donated “as is” “where is”, and with no monies being exchanged.

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present

Nays: None

No. 2020 – 033
CODE OF CONDUCT

Motion made by McCullough, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the annual review of the Code of Conduct as required by Education Law.

(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

Yeas: All members present

Nays: None

No. 2020 – 034
PROFESSIONAL
DEVELOPMENT
PLAN (PDP) FOR
2019-2020

Motion made by McLean, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the St. Lawrence-Lewis BOCES Professional Development Plan (PDP) as mandated by Part 100.2 of the Commissioner’s Regulations.

(In accordance with Commissioner’s Regulations as mandated by Part 100.2)

Yeas: All members present

Nays: None

No. 2020 - 035
CONSENT AGENDA

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

Minutes of the [July 3, 2019](#) meeting

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Bd. Mtgs.)

Treasurer’s Report for period ending July 31, 2019

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. <u>Account Balances</u>	
General Fund	\$ 1,248,973.38
Federal Fund	\$ 410,844.14
Trust & Agency Fund	\$ 160.42
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 84,770.55
Capital Equipment Reserve	\$ 310,626.56

Note: Correction to June Balance in the Trust & Agency – balance should have been reported as \$158.16

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 67,492,826.44

Cooperative Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

- Natural Gas
- Produce (September / October 2019)

Staff Conference

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

- Darin Saiff and Jennifer Myers S/CDN Meetings in Albany monthly for the 2019-2020 school year.
- Emily Lemieux, Denise LeMay, and Carolyn McPherson to attend the ASHA Convention for speech-language pathologists in Orlando, FL from November 20 – 24, 2019.

[Establish Hourly/Per-Diem/Stipend Rates for 2019-2020 Year](#)

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Donations

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Requests to BOCES)

- Donation of various scrap metal from Alcoa in Massena, NY to Seaway Technical Center valued at \$2,000.
- Donation to component school districts from the surplus auction items.
- Donation of Hoshiasaki Ice Machine and R-12 Condensing Unit to Northwest Technical Center from Jordan Berghaus of JB Residential Services LLC with a total approximate value of \$500.

[Employee Handbook](#)

(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

Yeas: All members present

Nays: None

Reports:

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items:

None

Informational Items:

Update on Facilities – K. Perretta

Presentations: A. Jane Akins – HVAC Program

Other: None

**Pass-Around
Information:** None

**No. 2020 - 036
ADJOURNMENT** Motion made by Davis, seconded McLean by to adjourn the meeting at
5:20 p.m.

Yeas: All members present
Nays: None

Maureen A. Bouchey, District Clerk