

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



**Board of Education Meeting Date: September 13, 2018
BOE APPROVED: October 11, 2018**

The Regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, September 13, 2018 at the Educational Services Center, 40 West Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 6:00 p.m.

Roll Call:

Present: Roger Bennett, Michael Davis, William Cartwright, James Lattimer, Marjorie McCullough, Cindy McLean, Jack Zeh, and James Young

Others: Thomas R. Burns, Maureen Bouchey, Nicole Ashley, Renee' Langtry-Green, Kevin Perretta, Rafael Olazagasti, Jane Akins, and Andrew Silver (left at 6:35 pm)

All members stood for the Pledge of Allegiance.

**No. 2019 – 047
EXECUTIVE
SESSION**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purpose of medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation and for proposed, pending, or current litigation at 6:03 pm.

Yeas: All members present
Nays: None

The Board returned to regular session at 6:35 pm.

**No. 2019 - 048
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

**No. 2019 - 049
LOCAL BIDS**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the local bids:

- Home #39 located at Northwest CTE Center, Ogdensburg, New York. Base bid amount was \$48,600.00, sales tax \$3,888.00 for a total of \$52,488.00 to be sold to Christopher Nyman of Winthrop, New York
- Home #21 located at Southwest CTE Center, Fowler, New York. Base bid amount was \$43,000.00, sales tax \$3,440.00 for a total of \$46,440.00 to be sold to Christopher Fitzgerald of Ogdensburg, New York.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

**No. 2019 - 050
BUILDING LEVEL
EMERGENCY PLANS
– Northwest Tech,
Southwest Tech, and
Seaway Tech**

Motion made by McCullough, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Building Level Emergency Response Plans for the Northwest Technical Center, Southwest Technical Center, and Seaway Technical Center for the 2018-2019 school year.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present
Nays: None

**No. 2019 – 051
[PROFESSIONAL
DEVELOPMENT
PLAN \(PDP\) FOR
2018-2019](#)**

Motion made by Young, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the St. Lawrence-Lewis BOCES Professional Development Plan (PDP) as mandated by Part 100.2 of the Commissioner’s Regulations.

(In accordance with Commissioner’s Regulations as mandated by Part 100.2)

Yeas: All members present
Nays: None

**No. 2019 – 052
NYS DISTANCE
LEARNING
CONTRACT
CONSORTIUM**

Motion made by Davis, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following:

WHEREAS, It is the plan of a number of BOCES districts in New York, to conser to jointly enter into an agreement for the 2018-2019 fiscal year for FEV tutor and iTutor, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

No. 2019 – 053
ELECTION
INSPECTORS

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Resolution Appointing Election Personnel for the capital project referendum of October 9, 2018.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present
Nays: None

No. 2019 – 054
CONSENT AGENDA
ITEMS FOR ACTION

Motion made by Young, seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

Minutes of the August 16, 2018 Meeting

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Treasurer’s Report for period ending August 31, 2018

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 190,924.99
Federal Fund	\$ 322,869.38
Trust & Agency Fund	\$ 173.24
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 84,762.74
Capital Equipment Reserve	\$ 310,598.14

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 66,662,389.27

Cooperative Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

- Produce – September 2018

Staff Conference

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

- Jane Akins to attend the AESA Annual Conference in Colorado Springs, CO from November 27 through December 1, 2018 (Association of Educational Service Agencies)
- Darin Saiff and Jennifer Myers to attend the 2018-2019 annual Staff/Curriculum Development Network meetings in Albany, NY throughout the 2018-2019 school year.
- Renee' Langtry-Green, Emily McGregor, Rachel O'Donnell, Jacqueline Bill, Lori Murray, Julie Austin-Kormanyos, and Susan Bouchey to attend the National Conference of Council of Administrators or Special Education (CASE) in Biloxi, MS from November 7 – 12, 2018.
- Dillon Chichester to attend 81st Annual NYS AHPERD Conference in Verona, NY from November 13-17, 2018.

Appointment of OPWDD Medicaid Committee

OPWDD Medicaid Committee

- Medicaid Compliance Officer: Rafael Olazagasti
- Members: Cindy McLean (BOE member); Michael O'Neil, Karis Munson, Lisa Derouchie, and Lisa Kingston

BOCES October 11, 2018 Meeting – Time Change

Change the Thursday, October 11, 2018 meeting time from 6:00 pm to 4:00 pm. The meeting will be held at the ESC as previously scheduled.

Donation

(In accordance with [Board Policy #4431](#) – Disposal of BOCES Property)

- Three-bay sink recently removed and replaced from Seaway Technical Center culinary kitchen to the Moose Lodge in Potsdam.

Yeas: All members present

Nays: None

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items:

- BOE Vacancy

**No. 2019 – 055
NOMINATION
BOARD VICE PRES.**

Motion made by McCullough, seconded by Lattimer, to nominate Jack Zeh as Vice President.

(In accordance with [Board Policy #1312](#) – Duties of the Vice President).

Yeas: All members present

Nays: None

**No. 2019 – 056
ELECTION OF BD.
VICE PRESIDENT**

Motion by McCullough, seconded by Lattimer, to cast one ballot for Board Vice President.

(In accordance with [Board Policy #1312](#) – Duties of the Vice President).

Yeas: All members present

Nays: None

**ADMINISTRATION
OF OATH OF OFFICE
TO VICE PRESIDENT**

Maureen Bouchey, Clerk, administered the Oath of Office to Vice President Jack Zeh, for a one-year term of office.

**No. 2019 – 057
APPOINTMENT OF
BOARD OF
EDUCATION
MEMBER**

Motion made by McCullough, seconded by Young, to appoint Michael Miller to the St. Lawrence-Lewis BOCES Board of Education effective September 13, 2018 through April 22, 2019 per Section 1950 of the Educational Law.

Notification was provided to all component boards of such vacancy on August 29, 2018 and component boards were given ten days to provide any comments and/or objections to fill the vacancy by appointment.

(In accordance with Education Law – Section 1950)

Yeas: All members present

Nays: None

- Informational Items:**
- Update on Facilities – K. Perretta
 - Reminder – The Year is 2030 at Jeff-Lewis BOCES on September 14th at 1 pm
 - Parent information night for Education Careers Academy – SUNY Potsdam Wednesday, September 19 from 5:30 pm – 7:00 pm
 - Open House & Parents Night for all tech centers – Tuesday, October 9 from 5:30 – 7:00 pm
 - Regent Ouderkirk Dinner – Wednesday, October 17th at 5:15 pm – Northwest Tech

- Presentations:**
- Rafael Olazagasti – Janis Decision

Other: None

Pass-Around Information: None

**No. 2019 - 058
ADJOURNMENT** Motion made by Young, seconded by McCullough to adjourn the meeting at 7:44 pm.

Yeas: All members present
Nays: None

Maureen A. Bouchey, District Clerk