



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Thursday, March 10, 2016 - 6 p.m.

St. Lawrence-Lewis BOCES 2015-16 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To enhance and improve student opportunities to access coursework essential for successful preparation for college and/or career
- To model regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement
- To facilitate the successful implementation of the Regents Reform Agenda, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee to complete upgrades at various sites
- Work with our Regional Partners, including Higher Education, to build and refine regional pipelines that will produce teachers and future educational leaders for the region.

AGENDA

5:30 pm **Audit Committee meeting to review the RFPs for the external auditor (R. Bennett, N. Cappellino, and M. McCullough)**

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Minutes of February 11, 2016 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the February 11, 2016 Board of Education meeting.

- V. [Treasurer’s Report for period ending February 29, 2016](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 3,734,248.44
Federal Fund	\$ 818,031.70
Trust & Agency Fund	\$ 38.55
Payroll Fund	\$ 0.00
Capital Fund	\$ 16,772.25
Capital Equipment Reserve	\$ 397,715.73

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 61,597,454.79

A motion is needed to approve the Treasurer’s Report for the period ending February 29, 2016.

VI. District Superintendent

A. Action Items

1. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

2. Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Cooperative Bid awards:

- **Produce – March 2016**
- **Gasoline – 2016-2017**
- **Gasoline and LP Gas – 2016-2017**
- **LP Gas-Propane – 2016-2017**
- **Fuel Oil – 2016-2017**
- **Ultra-Low Sulfur Diesel – 2016-2017**
- **Fuel Oil & Ultra-Low Sulfur Diesel – 2016-2017**

3. Approval of External Auditor RFP Award
(In accordance with [Board Policy #4484](#) – Financial Accountability)

The BOCES contract with Bower and Company has expired. We are required to issue a RFP for the External Auditor every five years.

A motion is needed to approve the RFP award for the External Auditor for the fiscal years 2015-16 to 2019-20.

4. Board Ratification of MOA between the St. Lawrence-Lewis BOCES Federation Association and the St. Lawrence-Lewis BOCES Board of Education
(In accordance with [Board Policy #5230](#) – Negotiations)

A motion is needed to ratify the Memorandum of Agreement between the St. Lawrence-Lewis BOCES Federation Association and the St. Lawrence-Lewis Board of Education.

5. Amendment to the Wright Express Cardholders
(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Rationale: Since Mr. Arlis Frego has been assigned a BOCES vehicle, he will require a gas card for travel.

A motion is needed to approve the addition of Arlis Frego to the Wright Express Cardholder list for the 2015-20165 fiscal year.

6. Amendment to the Authorized Credit Card Listing for Purchasing
(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

A motion is needed to amend the Authorized Credit Card to increase the credit limit from \$2,000 to \$5,000 for Jennifer French, Senior Supervisor of School Improvement for purchasing.

7. Installment Purchase
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The installment purchase is with Xerox for four network printers for Ogdensburg City Schools; the equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval. By the State Education Department.

A motion is needed to approve the installment purchases with Xerox for four network printers for Ogdensburg City Schools.

VII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Ronald Burke, Assistant Superintendent for Instruction](#)

VIII. Discussion Items

IX. Information Items

- A. Update on Facilities – K. Perretta

X. Presentations

- Education and Human Services – Sonya Taylor and Jennifer Spellicy

XI. Other

XII. Pass-Around Information

XIII. Adjournment